



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT 722 Moody, County Courthouse, Galveston, TX 77550 (409) 766-2244

Mark Henry Ryan Dennard Kevin O'Brien Stephen Holmes Ken Clark
County Judge Commissioner, Precinct 1 Commissioner, Precinct 2 Commissioner, Precinct 3 Commissioner, Precinct 4

AGENDA August 5, 2014 – 1:30 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

REGULARLY SCHEDULED MEETING

Call to Order

Invocation and Pledge of Allegiance

Consent Agenda

- *1. Submitted by Auditor's Office:
 - a. Approval of the Accounts Payable Checks dated 7/25/14, 7/29/14, and 8/5/14
 - b. Order for Payroll period ending 7/30/14 Bi-Weekly #16
 - c. Order for Supplemental Payroll period ending 7/30/14 Bi-Weekly #16
 - d. Internal audit report of Justice Administration Court Collections for period of 5/1/13 - 4/30/14 with response letter from Bonnie Quiroga dated 7/8/14
 - e. Monthly Financial Report for the month ending 6/30/14
 - f. Internal Audit report of Justice Administration Pre-Trial Release for period 10/1/13 - 5/31/14 with response letter from Honorable Mark Henry in his capacity as the County Judge dated 7/29/14
 - g. Internal Audit report of Justice of the Peace, Precinct 1 for period 3/1/13 - 2/28/14 with response letter from Honorable James Schweitzer dated 7/20/14

- h. Internal Audit Report of the Road and Bridge Department, Fixed Asset Inventory dated 6/11 - 13/14
- *2. Receive and file *Summary of Bi-Weekly Personnel Movements pay period #15, July 3 - 16, 2014* submitted by Human Resources.
- *3. Consideration of *approving exemption to the 4 pay period mandatory vacancy policy for Senior Accounts Payable Technician/Administrative Assistant (Psn #407)* submitted by Human Resources on behalf of Housing.
- *4. Receive and file *Notice pursuant to H.B. 3059, Section 366.005 of Texas-New Mexico Power Company providing utility service to Galveston County* submitted by the County Judge.
- *5. Consideration of a *Resolution in recognition of the week of August 10-16, 2014 as National Health Center Week* submitted by County Judge's Office.
- *6. Receive and file *County Treasurer 2014 Continuing Education Hours* submitted by the Treasurer.
- *7. Receive and file *FY2013-2014 Third Quarter Investment Report* submitted by the County Treasurer.
- *8. Receive and file *Texas Workforce Commission contract Amendment No. 2914PEN083* submitted by the County Judge.
- *9. Consideration of *approval of a contract for consulting services with Eddy Gorman* submitted by Information Technology.
- *10. Consideration of *approval of a contract for consulting services with Charlotte Nichols* submitted by Information Technology.
- *11. Consideration of *approval of a renewal contract with Raxco Software for Perfectdisk* submitted by Information Technology.
- *12. Consideration of *approval of renewal contract with SHI for Software Maintenance for web filter with Barracuda* submitted by Information Technology.
- *13. Consideration of *approval for Enterprise Custom Reporting Onsite Workshop with Tyler Technologies* submitted by Information Technology.
- *14. Consideration of *approval of a contract renewal with Hyland Software for Sire Annual Video Streaming Hosting Maintenance* submitted by Information Technology.
- *15. Consideration of *approval of a contract renewal with The Fax Guys for Annual*

Software Maintenance for Rightfax submitted by Information Technology.

- *16. Consideration of *approval of a renewal contract with Oracle America Inc. for Software Maintenance for Storagetek* submitted by Information Technology.
- *17. Consideration of *approval for renewal of VMware Vsphere Vcenter Server 5 and VMware Vcenter Site Recovery Manager with CDW Government Inc.* submitted by Information Technology.
- *18. Consideration of *approval for renewal with Southern Computer Warehouse for Software Maintenance for Barracuda for spam filter* submitted by Information Technology.
- *19. Consideration of approval of software maintenance for Webex WebOffice Standard with Cisco Webex submitted by Information Technology.
- *20. Consideration for *approval of Cisco 5508 Wireless Lan Controller Management for up to 50 Access Points with Datavox Inc.* submitted by Information Technology.
- *21. Consideration of *approval of Microsoft Visual Studio by SHI* submitted by Information Technology.
- *22. Consideration of *approval of a no cost change order 0001 with Edocument Resources* submitted by Information Technology.
- *23. Consideration of approval of granting a reduction of a permit fee (Facility Permitting Policy, Section 5.1.1 and 5.1.3) for SARQuest Search Specialist, Inc. for use of the covered arena at Jack Brooks Park for an all-breed temperament test on Saturday, November 8, 2014 submitted by Parks & Senior Services.
- *24. Consideration of a *Texas City Seawall Permit to Enterprise Crude Pipeline LLC to perform geo-core borings on the Hurricane Levee adjacent to SH 3* submitted by the County Engineer.
- *25. Consideration of *accepting right of way deed on Parcel 104, required for the FM 646 project* submitted by Right of Way.
- *26. Consideration to *authorize an extension on the following bid* submitted by the Purchasing Agent:
 - a. Bid #B122033 Automotive Parts & Supplies
- *27. Consideration of *Request for Tax Refund in Excess of \$2500.00* submitted by the Tax Assessor/Collector:
 - a. **R202586** \$3,353.03 Over Payment

- b. **R525866** \$11,187.63 Over Payment
- R377043** \$3996.50 Over Payment
- R147925** \$3,054.40 Duplicate Payment
- R107780** \$4,418.17 Duplicate Payment
- R126350** \$5,099.36 Over Payment
- R117206** \$4,141.68 Duplicate Payment
- R117206** \$4,821.67 Duplicate Payment
- R144191** \$12,273.47 Duplicate Payment
- N9903105** \$91,099.01 Duplicate Payment

*28. Request for *Waiver or Refund of Penalty and Interest due to Clerical Errors by the USPS as Recommended by Penalty & Interest Review Committee In Accordance with the County Policy* submitted by the Tax Assessor/Collector:

- a. **R226087** Jones, Billy & Mary 2013 \$92.82

*29. Consideration of *approval of termination of contract for Altura Homes from the CDBG Round 2 Housing program per the contractor's request* submitted by Housing.

*30. Consideration of *approval of termination of contract for SMMJ Homes from the CDBG Round 2 Housing program per Director of Housing's request.*

*31. Consideration of *approval for the County Judge to sign a contract for election services for the November 2014 election between the Galveston County Elections Division and the Bayview MUD* submitted by the County Clerk.

*32. Consideration of *approval for the County Judge to sign a contract for election services for the November 2014 election between the Galveston County Elections Division and the Santa Fe ISD* submitted by County Clerk.

*33. Consideration of *approval for the County Judge to sign a contract for election services for the November 2014 election between the Galveston County Elections Division and the City of La Marque* submitted by the County Clerk.

*34. Request for *Ratification of Denial of Requests for Waiver or Refund of Penalty and Interest as Recommended by the Penalty and Interest Review Committee* submitted by the Tax Assessor/Collector.

*35. Consideration of *approval of the following liens* submitted by the Nuisance Abatement Officer:

- a. 1105 11th St., San Leon
- b. 306 2nd St., San Leon

- c. 420 Broadway St., San Leon
 - d. 1211 12th St., San Leon
 - e. 4721 Crane, Hitchcock
 - f. 4850 Bayou Ln., Hitchcock
 - g. 4737 Pelican, Hitchcock
 - h. 4720 Bayou Ln., Hitchcock
- *36. Consideration of approval of a Memorandum of Understanding with Houston Police Department (HPD) and Galveston County Sheriff's Office for use of the HPD Gang Tracker Database submitted by Legal on behalf of Galveston County Sheriff's Office (previously submitted and approved on March 18, 2014 and resubmitted as content change made by other party after approved and executed for the county).
- *37. Consideration of approval granting the Housing Director, or the Director's designee in the event of his absence, signatory authority on behalf of Galveston County for executing and administering agreement/contracts between Galveston County, the property owner and the respective Contractor in the County's Round 2 Hurricane Ike Housing Program submitted by the Housing.

Action Agenda

38. **Commissioner, Precinct 4**

- a. Consideration of appointment of members of the Purchasing Agent Board for Galveston County.

39. **Community Services**

- a. Consideration of Resolution Adopting Eligibility Standards, Application, Documentation, and Verification Procedures, Optional Health Care Services, and Authorizing Publication of Public Notice.
- b. Consideration of authorizing Acceptance of the *FY 2015 Solid Waste Implementation Grant* for the Parks & Seniors Department and authorize the County Judge to sign required documents.
- c. Consideration of authorizing County Judge to sign Amendment Number 7 to the Intergovernmental Cooperative Reimbursement Agreement between the Texas Commission on Environmental Quality and Galveston County for the Local Initiative Project Program.

- d. Consideration of authorizing County Judge to sign FY 2015 Texas Parks & Wildlife Grant Services Contract for Outdoor Recreation Grant Application.
- e. Consideration of setting a Public Hearing for August 19, 2014 regarding Texas Parks & Wildlife Outdoor Recreation Grant Application.

40. **County Architect**

- a. Consideration of adopting a Space Allocation Plan for County buildings and facilities.
- b. Consideration of approval of an Order Adopting County Facility Space Utilization Policy.

41. **County Engineer**

- a. Consideration of approval of Galveston County's share of the Mud Gully Detention Basin per the Interlocal Agreement between Galveston County and Harris County Flood Control District dated December 12, 2011.

42. **County Legal**

- a. **Public Hearing on the County Clerk's Proposed Records Archive Fee Established under §118.025 and §118.011(f) of the Texas Local Government Code Submitted by the County Clerk.**
- b. Consideration of Adoption of the County Clerk's Proposed Records Archive Fee Established under §118.025 and §118.011(f) of the Texas Local Government Code Submitted by the County Clerk.
- c. **Public Hearing on the District Clerk's Proposed Records Archive Fee Established under §51.305 of the Texas Government Code Submitted by the District Clerk.**
- d. Consideration of Adoption of the District Clerk's Proposed Records Archive Fee Established Under §51.305 of the Texas Government Code Submitted by the District Clerk.
- e. Consideration of authorization to execute an Interlocal Agreement between Galveston County and Lubbock County, acting through the Regional Public Defender for Capital Cases.
- f. **Break into Executive Session.**
- g. **Executive Session:** Texas Government Code Section 551.071, Consultation with Attorney: rendering legal advice about pending or contemplated litigation or on

a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct conflicts with the Open Meetings Act relating to 14-CV-0031, Triple B Services, LLP v. Galveston County in the 122nd Judicial District Court.

h. **Executive Session:** Texas Government Code Section 551.071, Consultation with Attorney: rendering legal advice about pending or contemplated litigation or on a matter in which the duty of the attorney to the County under the Texas Disciplinary Rules of Professional Conduct conflicts with the Open Meetings Act relating to DJ # 204-74-343, The United States of America and Galveston County, Texas under the Americans with Disabilities Act.

i. **Reconvene into Regularly Scheduled Session.**

43. **Professional Services**

a. Consideration of the following Budget Amendments:

1. 14-102-0805-A
Justice Administration Pre-Trial - Request additional funds to cover overtime, and fringe benefits through the end of the fiscal year 2014.
2. 14-103-0805-B
Fleet Management - Request an intradepartmental transfer to cover vehicle maintenance through the end of fiscal year 2014.
3. 14-104-0805-C
Tax Assessor Collector - Request a two-step increase for position #60 and a six-step decrease for position #8 in the Tax Assessor's office.
4. 14-105-0805-D
Parks Department - Request funds to cover grant application preparation and submission for TPWD grant.
5. 14-106-0805-E
Parks Department - Request funds for reclassification of position #40 in the Parks Department.
6. 14-107-0805-F
District Attorney - Request for a lateral move of an employee in the District Attorney's office which includes a two-step pay increase and title change.
7. 14-108-0805-G
Human Resources/County Judge - Request reclassification of two positions in Human Resources and change employee from temporary help

- no benefits to part-time full benefits status in the County Judge's office.

44. **Purchasing**

- a. Consideration for authorization of the following bid:
 - 1. Bid #B142017A Crushed Limestone Material
- b. Consideration of approval of appointment of members to the Evaluation Committee for RFP# B141022A CDBG-DRS Round 2 Rental Program for Galveston County.

45. **Sheriff**

- a. Consideration of acceptance of camera equipment from the H-GAC Solid Waste Management - Camera Sharing Program, wherein the Sheriff's Office shall serve as the Administrating Agency in the camera-sharing program for illegal dumping of solid waste investigations by law enforcement agencies within Galveston County and in accordance with H-GAC requirements and authorization for the Environmental Unit within the Sheriff's Office to execute the Record of Equipment Transfer provided by the H-GAC (Attachment A).
- b. Consideration of approval of an amendment for additional funds for contract with Texas Department of Transportation at Galveston/Port Bolivar Ferry Landing Operations.

46. **Tax Assessor-Collector**

- a. Reconsideration of Request for Waiver or Refund of Penalty and Interest Due to Clerical Error for Nancy McNeil (previously on March 18th agenda).

Adjourn

WORKSHOP AGENDA

- 1. Discussion of prerequisite purchases for FY2015 submitted by Information Technology.
- 2. Discussion of policy regarding mandatory drug testing related to workplace injuries submitted by Human Resources.
- 3. Discussion of Overtime Fund Requests for the Sheriff's Office for remainder FY2014.

Appearances before Commissioners Court

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.
