



## The County of Galveston

Dwight D. Sullivan, County Clerk  
Galveston County Justice Center  
P.O. Box 17253  
600 59<sup>th</sup> Street, Suite 2001  
Galveston, Texas 77551-7253

### Registration of Guardianship

The Texas Legislative passed Senate Bill 1096 requiring the following tasks to be completed prior to being appointed guardian. **These tasks must be completed at least 10 days prior to the hearing of the application for guardianship.**

- [ ] Submit registration information to the Judicial Branch Certification Commission (JBCC) at <http://jbcctexas.txcourts.gov>. Select "**Guardianship Registration: To Register a Guardianship**".
- [ ] Once initial registration is complete, the proposed guardian must complete the Guardian Training Module. Online training will be accessible at <http://jbcctexas.txcourts.gov>. (This is not required for attorneys, certified guardians or corporation fiduciaries.)
- [ ] All proposed guardians are subject to a criminal history background check performed by JBCC if the liquid estate value of the guardianship is less than \$50,000. (This is not required for attorneys, certified guardians or corporation fiduciaries); **or**
- [ ] If the liquid estate value is \$50,000 or more, a digital fingerprint background check must be completed. It is the responsibility of the person(s) applying for appointment as guardian to submit digital fingerprints when required. Information will be provided by JBCC to obtain digital fingerprints through Texas Dept. of Public Safety (DPS) when applicable. This process could take up to two weeks. (This is not required for attorneys, certified guardians or corporation fiduciaries.)

All criminal history record information is confidential and will be provided only to the clerk and the court with probate jurisdiction for authorized purposes and not to be placed in the file or record of the guardianship. **Remember all tasks must be completed 10 days before the hearing of the application for guardianship.**

Please sign below that you understand the rules and will faithfully carry out the responsibilities of a proposed guardian(s).

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Signature

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Printed Name

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Date