

GALVESTON COUNTY



Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor
Jeff Modzelewski CPA, First Assistant Accounting
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P.O. Box 1418, Galveston, Texas 77553

(409) 770-5304

722 Moody Ave 4th Floor, Galveston, TX 77550

September 27, 2016

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Court

Honorable Mark A. Henry and Members of the Court:

Attached for your consideration is the internal audit report of the cash count and inventory of Constable, Precinct 1B – Texas City.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randall Rice".

Randall Rice CPA
County Auditor

cc: Honorable Michael Montez

Attachment: Constable, Precinct 1B – Texas City Cash Count and Inventory Report

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September 21, 2016

Honorable Michael Montez
Constable, Precinct 1B – Texas City
2516 Texas Avenue
Texas City, Texas 77590

Honorable Michael Montez:

Attached is the final internal audit report of the cash count and inventory of Constable, Precinct 1B – Texas City. The report will be submitted to Commissioners Court on September 27, 2016.

We welcome the opportunity to discuss any material included in this report with you or your staff. Please contact Lori McWhirter, Internal Audit Manager, at extension 5356 to arrange a meeting.

Sincerely,

Randall Rice CPA
County Auditor

Attachment: Internal Audit Report

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September 21, 2016

To: Honorable Michael Montez
Constable, Precinct 1B – Texas City

From: Jordan Guss 
Information Systems Audit Team Lead

Re: Constable, Precinct 1B – Texas City Cash Count and Inventory

Cash Count

A cash count of Constable, Precinct 1B – Texas City was conducted on August 23, 2016. The objectives of the cash count were to determine if all the collections had been accounted for at the time of the surprise cash count and if the collections were properly handled.

This would include examining deposit warrants and the receipt book issued to the Constable's Office.

- All funds were accounted for at the time of the surprise cash count.

Inventory

An asset inventory of Constable, Precinct 1B – Texas City was conducted on August 23 and September 21, 2016. The objectives of the inventory were to provide reasonable assurance that Galveston County assets assigned to the office of Constable, Precinct 1B – Texas City had been accounted for at the time of the inventory.

- All assets were accounted for at the time of inventory.

We wish to thank Constable Montez and his staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor
Kristin Bulanek CIA, First Assistant Auditing