

GALVESTON COUNTY



Office of County Auditor

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July 19, 2016

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Court

Honorable Mark A. Henry and Members of the Court:

Attached for your consideration is the internal audit report of the cash count and inventory of Constable, Precinct 2A – Santa Fe.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rice CPA".

Randall Rice CPA
County Auditor

cc: Honorable Jimmy Fullen

Attachment: Constable, Precinct 2A – Santa Fe Cash Count and Inventory Report

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July 7, 2016

To: Honorable Jimmy Fullen
Constable, Precinct 2A - Santa Fe

From: Lauren Ramsey
Compliance and Procedures Analyst

Re: Constable, Precinct 2A - Santa Fe Cash Count and Inventory

Cash Count

A cash count of Constable, Precinct 2A - Santa Fe was conducted on June 16, 2016. The objectives of the cash count were to determine if all the collections had been accounted for at the time of the surprise cash count and if the collections were properly handled.

This would include examining deposit warrants and the receipt book issued to the Constable's office.

- All funds were accounted for at the time of the surprise cash count.

Inventory

An asset inventory of Constable, Precinct 2A - Santa Fe was conducted on June 16 and July 6, 2016. The objectives of the inventory were to provide reasonable assurance that Galveston County assets assigned to the office of Constable, Precinct 2A - Santa Fe had been accounted for at the time of the inventory.

- All assets were accounted for at the time of inventory.

We wish to thank Constable Fullen and his staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor
Kristin Bulanek CIA, First Assistant Auditing