

GALVESTON COUNTY



Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor
Jeff Modzelewski CPA, First Assistant Accounting
Kristin Bulanek CIA, First Assistant Auditing

P.O. Box 1418, Galveston, Texas 77553

(409) 770-5304

722 Moody Ave 4th Floor, Galveston, TX 77550

September 27, 2016

Honorable Mark A. Henry, County Judge, and
Members of the Commissioners Court

Honorable Mark A. Henry and Members of the Court:

Attached for your consideration is the internal audit report of the cash count and inventory of Constable, Precinct 3B – Galveston.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randall Rice", is written over a large, stylized circular mark.

Randall Rice CPA
County Auditor

cc: Honorable Terry Petteway

Attachment: Constable, Precinct 3B – Galveston Cash Count and Inventory Report

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September 21, 2016

Honorable Terry Petteway
Constable, Precinct 3B – Galveston
1922 Sealy
Galveston, Texas 77550

Honorable Terry Petteway:

Attached is the internal audit report of the cash count and inventory of Constable, Precinct 3B – Galveston. The report will be submitted to Commissioners Court on September 27, 2016.

We welcome the opportunity to discuss any material included in this report with you or your staff. Please contact Lori McWhirter, Internal Audit Manager, at extension 5356 to arrange a meeting.

Sincerely,

Randall Rice CPA
County Auditor

Attachment: Internal Audit Report

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September 21, 2016

To: Honorable Terry Petteway
Constable, Precinct 3B – Galveston

From: Charles Eddy *CE*
IT Internal Auditor II

Re: Constable, Precinct 3B – Galveston Cash Count and Inventory

Cash Count

A cash count of Constable, Precinct 3B – Galveston was conducted on September 6, 2016. The objectives of the cash count were to determine if all the collections had been accounted for at the time of the surprise cash count and if the collections were properly handled.

This would include examining deposit warrants and the receipt book issued to the Constable's Office.

- All funds were accounted for at the time of the surprise cash count.

Inventory

An inventory of assets of Constable, Precinct 3B – Galveston was conducted on September 6, 2016. The objectives of the inventory were to provide reasonable assurance that Galveston County assets assigned to the office of Constable, Precinct 3B – Galveston had been accounted for at the time of the inventory.

- All assets were accounted for at the time of inventory.

We wish to thank Constable Petteway and his staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor
Kristin Bulanek CIA, First Assistant Auditing