

# GALVESTON COUNTY



## Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor  
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P.O. Box 1418, Galveston, Texas 77553

(409) 770-5304

722 Moody Ave 4<sup>th</sup> Floor, Galveston, TX 77550

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May 10, 2016

Honorable Mark A. Henry, County Judge, and  
Members of the Commissioners Court

Honorable Mark A. Henry and Members of the Court:

Attached for your acceptance for filing is the Quarterly Audit Report for Constable 3 – Galveston. The audit covered the period from January 2016 through March 2016.

Sincerely,

A handwritten signature in blue ink that reads "Rice CPA".

Randall Rice CPA  
County Auditor

cc: Honorable Terry Petteway

Attachment: Quarterly Audit Report, Constable 3 – Galveston

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April 28, 2016

Honorable Terry Petteway  
Constable 3 – Galveston  
1922 Sealy Avenue  
Galveston, Texas 77550

Honorable Terry Petteway:

The Galveston County Auditor's Office has examined the monthly reports of Constable 3 – Galveston for the months of January 2016 through March 2016. The scope of the examination was limited to reviewing the records submitted to this office by Constable 3 – Galveston. The objectives of the examination were to verify the mathematical accuracy of the reports and to confirm all funds collected were deposited with the County Treasurer in a timely manner.

**Finding:** A monthly report was not received for the months of January 2016, February 2016 and March 2016. Without the revenue report and support documentation, the Auditor's Office could not validate the timeliness of deposits.

**Recommendation C3G-16-01:** Submit the monthly reports stated above to the County Auditor's Office as soon as possible. For all future reports, submit them by the 5<sup>th</sup> day of the following month, including months where no collections are made. *(This was a previous finding.)*

This report will be submitted to Commissioners Court on May 10, 2016. Please contact Lori McWhirter, Internal Audit Manager, at (409) 770-5356 if you have any questions or comments regarding this report.

Sincerely,

A handwritten signature in blue ink that reads "Rice CPA".

Randall Rice CPA  
County Auditor