

# GALVESTON COUNTY



## Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor  
Jeff Modzelewski CPA, First Assistant Accounting  
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P.O. Box 1418, Galveston, Texas 77553

(409) 770-5304

722 Moody Ave 4<sup>th</sup> Floor, Galveston, TX 77550

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August 2, 2016

Honorable Mark A. Henry, County Judge, and  
Members of the Commissioners Court

Honorable Mark A. Henry and Members of the Court:

Attached for your acceptance for filing is the Quarterly Audit Report for Justice of the Peace, Precinct 3 (Galveston, La Marque and Crystal Beach locations). The audit covered the period from April 2016 through June 2016.

Sincerely,

A handwritten signature in blue ink that reads "Rice CPA".

Randall Rice CPA  
County Auditor

cc: Honorable Penny Pope

Attachment: Quarterly Audit Report, Justice of the Peace, Precinct 3

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July 25, 2016

Honorable Penny Pope  
Justice of the Peace, Precinct 3  
600 59<sup>th</sup> Street  
Galveston, Texas 77551

Honorable Penny Pope:

The Galveston County Auditor's Office has examined the collections and bond bank reconciliations of Justice of the Peace, Precinct 3 (Galveston, La Marque and Crystal Beach offices) for the months of April 2016 through June 2016. The scope of the examination was limited to reviewing the records submitted to this office by Justice of the Peace, Precinct 3. The objectives of the examination were to confirm all funds collected were accounted for and deposited with the County Treasurer in a timely manner and to verify the accuracy of the reconciliation.

- All funds collected were accounted for during the review.
- Funds collected were deposited with the County Treasurer in compliance with LGC §113.022 and CCP §103.004.
- **Finding:** The bond bank reconciliation report was not accurate for the months of May 2016 and June 2016. Judge Pope has contacted the Auditor's Office and we are currently assisting staff in completing the bank reconciliations.
- **Recommendation JP3-16-01:** Submit accurate bond bank reconciliations to the County Auditor's Office as soon as possible. For all future reports, submit them by the 5<sup>th</sup> day of the following month, no later than the 15<sup>th</sup>.

This report will be submitted to Commissioners Court on August 2, 2016. Please contact Lori McWhirter, Internal Audit Manager, at (409) 770-5356 if you have any questions or comments regarding this report.

Sincerely,



Randall Rice CPA  
County Auditor