



**THE COUNTY OF GALVESTON**  
COUNTY AUDITOR'S OFFICE  
P.O. Box 1418  
GALVESTON, TEXAS 77553

**County Auditor**  
**Randall Rice CPA**  
CITP CISA CIO CBM DABFA CGMA

**Ron Chapa CPA**  
First Assistant, Director of Auditing

**Jeff Modzelewski CPA**  
First Assistant, Director of Accounting

August 19, 2014

Honorable Judge Mark A. Henry and  
Members of the Commissioners' Court

Honorable Judge and Members of the Court:

Attached for your consideration is the internal audit report for the surprise cash count that was performed on July 28, 2014 for Court Collections to close out the prior Director of Justice Administration.

Sincerely,

A handwritten signature in black ink, appearing to read "RRice", written over a horizontal line.

Randall Rice CPA  
County Auditor

Attachment: Court Collections Cash Count Audit Report FY2014



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First Assistant, Director of Accounting

August 4, 2014

**To:** Honorable Mark A. Henry  
County Judge, On Behalf of Justice Administration

**From:** Jordan Guss  
Internal Auditor II

**Re:** Court Collections Surprise Cash Count

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A surprise cash count of the Court Collections Office to close out the prior Director of Justice Administration was conducted on July 28, 2014. The objective of the cash count was to determine if all the collections had been accounted for at the time of the surprise cash count, and if the collections were properly handled and in a timely manner.

- All collections were accounted for at the time of the surprise cash count.
- All collections were properly handled and in a timely manner.

I wish to thank the office staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor  
Ron Chapa CPA, First Assistant, Director of Auditing

Galveston County Auditor's Office

REPAYMENT OF FUNDS					
6-Aug-14					
					I.F.A.S. ACCOUNT
PO NUMBER	PR NUMBER	VENDER NUMBER	PAYEE		
		707570	CHERYL JOHNSON, TAX ASSESSOR	\$ 121.00	7601.0000000.2302002
TOTAL AMOUNT DISTRIBUTED:				\$ 121.00	
REPAYMENT OF FUNDS BY E07683					





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 First Assistant, Director of Accounting

Latoya Jordan  
 First Assistant, I.T. Systems

Date: July 17, 2014

I, Wasenja Oliphant agree to pay the sum of \$ 121.00, per pay period until the cost is paid in full. I understand that should my employment be terminated and/or should I resign my last paycheck (s) will be used to pay the unpaid balance of this debt. I am aware I am responsible for any unpaid balance not met with my last paycheck. I am also aware that I am solely responsible for full payment of this debt.

Total deduction amount: \$121.00

Deduction amount per pay period: \$121.00

Beginning pay period: August 6, 2014

Reason for repayment: Credit ran ran for different amount than total

Employee Name: Wasenja Oliphant

Employee Signature: [Handwritten Signature]

CC: Payroll Department  
 Human Resource  
 Payroll Auditor  
 Employee File

## Green, Donna

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**From:** Bailey, Marcie  
**Sent:** Wednesday, August 06, 2014 9:02 AM  
**To:** Green, Donna  
**Subject:** Wasonja Oliphant 121.00

FYI-Sheryl Swift contacted me asking about how they will receive the payment, so I informed her I forwarded the information on to you and also informed her that you took Norma's place and would be submitting a PO to cut a check to tax office.

Thank you,

*Marcie Bailey*  
Galveston County Treasurer's  
Payroll Manager  
722 Moody 4<sup>th</sup> Floor  
Galveston, TX. 77550  
Phone (409) 770-5387  
Fax (409) 765-3124  
[Marcie.Bailey@co.galveston.tx.us](mailto:Marcie.Bailey@co.galveston.tx.us)