



## The County of Galveston

P.O. BOX 17253  
COUNTY COURTHOUSE  
GALVESTON, TEXAS 77552

**DWIGHT D. SULLIVAN**  
COUNTY CLERK

**September 12, 2013**

Dear Valued Customer:

**Re: HB 1513 Temporary Increase of Records Archive Fee and Records Management and Preservation Fees**

During the 83<sup>rd</sup> Legislative Regular Session held on May 17, 2013, the Texas Legislative Board passed House Bill 1513, temporarily increasing the records archive fee and the records management and preservation fees charged by the District and County Clerks from \$5.00 to \$10.00 effective September 1, 2013.

Pursuant to the authority granted to commissioners court by the Texas Local Government Code No.118.025, the Galveston County Commissioners Court convened on August 6, 2013 and passed a resolution adopting a records Archive fee of \$10.00 to preserve and restore County records (under the Texas LGC §118.011(f) . The collection of the Archive fee will start on **January 1, 2014**.

Concurrently, the County Clerk Records Management and Preservation Fee (RMP) under LGC §118.0216 also increased from \$5.00 to \$10.00. The collection of the RMP fee will start on **October 1, 2013**.

As a result of the increase starting October 1, 2013, the cost to record a document with Real Property will be \$21.00 for the first page and \$4.00 for each additional page. It will cost \$76.00 to obtain a formal marriage license, \$41.00 for an informal marriage license, and \$19.50 to file a DBA (business name).

The County Clerk continuously endeavors to preserve paper-based documents recorded in the county as well as to archive them through electronic imaging. Early this year, the County Clerk has successfully digitized about 3,500 historic books and maps from 1838 and restored and preserved 48 of 250 priceless historic books and maps. The public has now the ease and convenience of accessing these records (from 1965 to date) through the County Clerk's website. They can also access the digitized images of documents from 1838 at the County Clerk's Real Property Department.

Thank you for your understanding and cooperation.

Sincerely,

A handwritten signature in black ink that reads "Dwight D. Sullivan".

**DWIGHT D SULLIVAN**, County Clerk  
Galveston County, Texas

