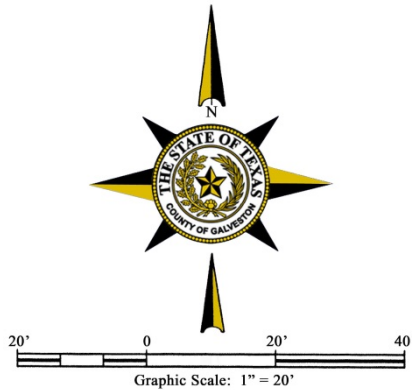




Dwight D. Sullivan, COUNTY CLERK
GALVESTON COUNTY, TEXAS

Requirements for Filing Subdivision Plat Maps

- Plat Map Filing Fees **\$71.00**, Additional Plat Pages **\$50.00**
- Current original tax certificates from all the property's taxing entities. Attachments are subject to a **\$4.00** per page filing fee
- Maximum size is 24" x 36"
- Two (2) Blueprints and one (1) Original Mylar for maps filed within Galveston City Limits, Port Bolivar and Crystal Beach or filed from Mainland.
- All lines and printing must be original in black non-water soluble ink on Mylar film.
No blue ink, blue background, brown ink or brown background.
- Signatures must be in black non-water soluble ink.
- Municipal approved plats must include the following or similar wording:
"All of the property subdivided in the foregoing plat is within the incorporated boundaries of the city of _____, Texas."
- **Graphic Scale** to be shown on the Map.



- County Clerk Certificate must provide adequate space for the clerk's Certificate Information Including:
"Plat Record ____ Map Number ____"
Volume & Page References are no longer used.

Example:

I, **Dwight D. Sullivan, County Clerk, Galveston County Texas**, do hereby certify that the written instrument was filed for record in my office on _____, 20____, at _____ O'clock, ____m, and duly recorded on _____, 20____, at _____ O'clock, ____m, Instrument # _____, Galveston County records.

Witness my hand and seal of office, at Galveston, Texas, the day and date last above written.

Dwight D. Sullivan, County Clerk
Galveston County, Texas

By _____ Deputy