

(ATTACH CHECK HERE)

COMPLETE THIS FORM AND ATTACH CERTIFIED LETTER RECEIPT OR RETURNED LETTER AND ANY RECEIPTS FOR MERCHANDISE TO BACK OF FORM.

PLEASE NOTE: **THIS OFFICE WILL NOT ACCEPT ANY CHECK WITHOUT INFORMATION MARKED WITH AN **

WORTHLESS CHECK INFORMATION

Check Maker: Mr. _____
Mrs. _____
Miss _____

**Driv. Lic: State: _____ No. _____ ** DOB/Age: _____ SS#: _____

**Home Add: _____ Ph: () _____
Street City Zip

Business Add: _____ Ph: () _____

**Description of Maker: Sex _____ Race: _____ Height: _____ Weight: _____ Hair: _____ Eyes: _____
Distinguishing Marks: _____

**Date of Check: _____ Amount: _____ Bank: _____

Reason Check Returned: (check one) _____ NSF _____ Account Closed _____ Other (please specify) _____

Have you contacted maker? _____ Yes _____ No If so, how? _____ Certified/Registered Mail _____ Telegram _____
Phone _____ Other (please specify) _____

Check given for: _____ Cash _____ Salary _____ Loan _____ Future Rent _____ Past Rent _____
Merchandise _____ Groceries _____ Other (please specify price quantity and description of each listed above) _____

** Person who took check from maker: _____
Street Address: _____ Ph: () _____
Street City Zip

Can he/she identify maker in court? _____ If so, how? _____

Did he/she take check thinking it to be good? _____ Yes _____ No

Was this a post-dated or hold check? _____ Yes _____ No

Was check received in the mail? _____ Yes _____ No

Was check given as payment towards the balance on a pre-existing account? _____ Yes _____ No

Was check given as partial payment for purchase? _____ Yes _____ No

Has the maker made any payment towards the check? _____ Yes _____ No

Money collected should be sent to: _____

Address: _____ Ph: () _____
Street City Zip

Your name: _____ Position: _____

I, _____ hereby state that the above is true and correct to the best of my knowledge.
Your signature

*******PLEASE DO NOT ACCEPT ANY PAYMENTS ONCE CHECKS HAVE BEEN TURNED OVER TO THE DISTRICT ATTORNEY'S HOT CHECK DEPARTMENT FOR COLLECTION AND PROSECUTION*******