

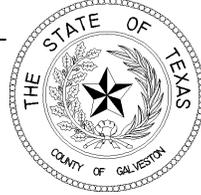
**COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT
GALVESTON COUNTY**

123 ROSENBERG 4TH FLOOR GALVESTON, TEXAS 77550

409-766-2425

FAX: 409-770-5530

Janis Bane, Director



Dan Moore, Deputy Director

To: All Prospective Employees

The Community Supervision and Corrections Department of Galveston County has received your inquiry for employment with the Department.

To be considered for a position with this department, the following information must be submitted. Applications without the required information (items a-d) will not be considered.

- a. _____ Application for employment
- b. _____ Resume
- c. _____ University/college transcript showing completion of bachelor's degree
- d. _____ Copy of current automobile liability insurance policy
- e. _____ Copies of specialized training, education, and awards to enhance qualifications
- f. _____ Other

The Department will keep applications active for six months from the date that all required documents are received. After six months you must notify the Department in writing your desire to keep your application active.

Sincerely,

Kelly Bozeman
Supervisor