



County of Galveston

Human Resources

JOB POSTING NOTICE

Galveston County is seeking a new professional and energetic Chief Human Resources Officer!

The right candidate chosen for this position will be responsible for directing the operations and providing strategic day-to-day leadership in the Human Resources Department at Galveston County.

JOB TITLE: Chief Human Resources Officer

DEPARTMENT: Human Resources

ANNUAL SALARY: N/A

JOB GRADE: N/A

OFFICE ADDRESS:

722 Moody Avenue
Galveston, Texas 77550

OFFICE HOURS:

8:00am to 5:00pm,
Monday – Friday

PHONE: (409) 770-5418

FAX: (409) 770-5351

WEBSITE: <http://www.galvestoncountytexas.gov/hr/Pages/Jobs-Online.aspx>

BENEFITS:

- Medical
- Dental
- Vision
- Disability
- TCDRS Retirement
- AUL Alternate Plan

TO APPLY:

To apply please visit our website: <http://www.galvestoncountytexas.gov/hr/Pages/Jobs-Online.aspx> and fill out our online application or apply in person at 722 Moody, 3rd Floor Human Resources Office.

QUALIFICATIONS/REQUIRED SKILLS

- Associates degree or equivalent job experience
- 7+ years of experience in management of Human Resources department
- Experience in Public Sector HR management preferred, but not required
- Significant HR strategic leadership experience required
- STRONG customer service and team collaboration skills
- Exceptional written and oral communication skills
- Strong Communications and Interpersonal Skills and the Ability to Work Well with the Public
- Ability to build trust operating with dignity and respect
- Excellent problem solving skills
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the county government organization in order to provide HR services in a manner that maximizes the performance of the county departments being served
- Experience sufficient to fully understand the diverse functions of the Human Resources Department and manage the department well, usually interpreted to require 10 years of related experience in HR management
- Must pass Criminal Background check
- Must possess a valid Texas Driver’s License

Date Posted:

7/25/2016

ADA/Equal Employment Opportunity Employer/VETS WELCOME