JURY SELECTION PLAN V

It is recommended to the Commissioners Court of Galveston County, Texas, by majority of the Judges of the District Courts of Galveston County, Texas that the selection of persons for jury service under Section 62.011 Government Code of the State of Texas be adopted as follows:

A. The Clerk of the District Courts of Galveston County, Texas is designated as the official to be in charge of the selection process and who is assigned the duties herein after enumerated.

1. Deputize as a clerk, a person skilled in the operation of the juro selection system.

2. Cause the task directed in the Plan to be automated.

3. Direct and maintain the program or programs necessary to the automation of tasks in this Plan.

4. Cause each step, task and procedure required in this Jury Selection Plan to be documented and logged during the jury selection process. This documentation shall reflect all acts and output generated and shall be made available in hard copy form for perusal.

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B. The jury wheel must be reconstituted by using, as the source:

- 1. The names of all persons on the current voters registration lists from all the precincts in Galveston County, less the names of the persons listed on a register of persons exempt from jury service as provided by Government Code sections 62.028 and 62.109; and
- 2. all names on a current list to be furnished by the Department of Public Safety showing the citizens of Galveston County who hold a valid Texas driver's license and the citizens of Galveston County, other than persons who are exempt from jury service, who hold a valid personal identification card or certificate issued by the Department of Public Safety.
- C. Once every year, on or before September 01, the Information Technology Department will create a file on computer readable media of all persons who are Registered Voters of Galveston County, less those exempted from jury service and send this to the Secretary of the State of Texas, Austin, Texas. The Information Technology Department shall also send a file on computer readable media of all those persons exempted from jury service as provided in Section 62.108 and 62.109 of the Government Code and those otherwise prohibited by law from serving as a juror.
- D. The Secretary of State will combine the list of registered voters with a list of names from the Department of Public Safety. The Department of

Public Safety shall furnish their list to the Secretary of State on the first Monday of October. The Secretary of State will provide, in alphabetical order, a listing entered on computer readable media, which shall constitute the "Galveston County Prospective Juror File" by the 15th of October every year.

E. The District Clerk will protect the "Galveston County Prospective Jury File" from further writing and keep it securely stored within her custody and control.

On or before October 16, the District Clerk shall cause the names on the "Galveston County Prospective Juror File" to be randomized and recorded on computer readable media in a format determined by the District Clerk. This randomized file shall be known as the "Galveston County Jury Wheel". In addition, the District Clerk shall cause at least two (2) copies of the "Galveston County Jury Wheel" to be created. The Clerk shall identify the media and files containing the original and duplicate "Galveston County Jury Wheel" by a unique marking and shall certify these media for use in the creation of a "Galveston County Juror Database".

One copy of the "Galveston County Jury Wheel" will be sent to the vendor, Omni Group, for the creation of a suitable database. This "Galveston County Juror Database" shall be used in the selection of jurors as required under the direction of the District Clerk.

Once the vendor has created the "Galveston County Juror Database", it shall be loaded on the Galveston County Information Technology Jury Server by a person selected by the District Clerk. This system when called upon will randomly select a list of persons, by means of Power Builder's "Rand" and "Randomize" function, which will produce by a fair, impartial and objective method, a list of persons to be called for jury service.

One copy of the computer readable media containing the certified list of prospective jurors known as the "Galveston County Juror Database", shall be kept in a safe and secure place in Galveston County having been selected by the District Clerk.

In order to provide additional guidelines to the District Clerk for the creation of the jury wheel and the jury selection process, the District Clerk is hereby instructed to:

- 1. Provide jurors for the District Courts, Family District Court and Juvenile Courts, Probate Court, County Courts at Law and Justice of the Peace Courts of Galveston County. The District Clerk will provide jurors for the Galveston Municipal Court, when requested in advance and after providing necessary jury panels to the aforementioned courts, and unless agreement to provide those jurors is revoked by the District Judges of Galveston County.
- 2. Generate sufficient random numbers to supply all Court with jurors for each period from the first jury day in January until all names in the

- "Galveston County Juror Database" are exhausted or for a period of one (1) year.
- 3. Summons the number of jurors for the jury days as directed by the requesting Judge from the "Galveston County Juror Database".
- 4. Update "Galveston County Juror Database" as to changes of address, deaths or removal from voter registration list of this County.
- 5. Make the process of "online qualification" available to all jurors who have been summoned under this Plan.

The District Clerk shall cause the prospective jurors selected by the above method to be printed out on a list showing names and addresses of persons to be summoned on a particular date.

The District Clerk shall be responsible for the preparation and printing of the written jury summons. Summons will be mailed by the Sheriff's Office for each designated jury week by First Class mail (Government Code 62.013).

The above method, know as "Jury Selection Plan V" having been documented and tested is directed to be recorded in the minutes of the District Courts as the system to be followed in jury selection for Galveston County.

Recommended and adopted the 20 day of Felling

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10th Judicial District Court

Susan Criss

212th Judicia District Court

Wayne Mallia

405th Judicial District Court

Lonnie Cox

56th Judicial District Court

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122nd Judicial District Court

LATONIA D. WILSON CLERK DISTRICT COURT 1.6141 GALVESTON COUNTY TEXAS