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Guardianship Investigator  
409 770 5188

JOHN P. PARTAIN  
Court Reporter  
409 765 2654

**KIMBERLY SULLIVAN**  
**PROBATE COURT JUDGE**  
Galveston County  
600 59<sup>th</sup> Street, Suite 2305  
Galveston, Texas 77551-4180

**ATTORNEY VACATION SCHEDULE REQUEST**

**RULE 1.6, LOCAL RULES OF THE PROBATE COURT OF GALVESTON COUNTY, TEXAS:**

Counsel who desires to assure himself a vacation for a period not to exceed four weeks may do so automatically by designating the four weeks, in a writing, addressed and mailed or delivered to the County Clerk, thirty days in advance. If plans for a vacation are made by a Counsel after a trial setting notice has been received, Counsel will immediately notify the Court and other parties with a request that the case be reset for a different time. The Court will rule on such a request.

You may hand deliver your request to Dwight D. Sullivan, County Clerk at Galveston County Justice Center, 600 59<sup>th</sup> Street, Suite 2001, Galveston, Texas 77551 or mail your request to Dwight D. Sullivan, County Clerk at Galveston County Justice Center, P.O. Box 17253, Galveston, TX 77552.

I HEREBY DESIGNATE THE FOLLOWING WEEKS IN 20\_\_ AS MY VACATION PERIOD:

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Respectively

\_\_\_\_\_  
Attorney Signature

Printed Attorney Name: \_\_\_\_\_  
Firm Association: \_\_\_\_\_  
Texas Bar No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_