June 30, 2016

RE: ADDENDUM #1
Bid #B161012A Community Center at 64 Acre Park, Bacliff, TX

To All Prospective Bidders,

Attached you will find Addendum #1 for Bid #B161012A Community Center at 64 Acre Park, Bacliff, TX.

As a reminder, all questions regarding this bid must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

If you have any further questions regarding this bid, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at rufus.crowder@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County
Community Center at 64 Acre Park, Bacliff, Texas
aka - Bayside Community Center County of Galveston

ADDENDUM NO. 1 B161012A
June 30, 2016

Prepared by: County Architect
Project No.: 12-006
Prepared for: Prospective Bidders

PART A: NOTICE TO BIDDERS:
1. Receipt of this Addendum shall be acknowledged on the Bid Proposal Form. Failure to
do so may subject Bidders to disqualification. Each Proposer shall make necessary
adjustments and submit his proposal with full knowledge of all modifications,
clarification, and supplemental data included therein.
2. This Addendum forms part of the Contract Documents and shall be incorporated
integ rally therewith. Where provisions of the following supplemental data differ from
those of previously issued documents, this Addendum shall govern.
3. The following Contract Documents have been issued to date delineating the Work
(Project).
   Contract Documents Feb 29, 2016
4. This Addendum consists of 2 type written pages, Geotechnical Engineering Report for
reference only, Survey for reference only, Civil drawings for reference only, Bid Form, and
no drawings.

PART B: CHANGES TO BID PROPOSAL FORM(s):
1. Delete original bid form in the project manual and replace with the attached Bid
   Form dated June 30, 2016.

PART C: CHANGES TO THE PROJECT MANUAL
1. Delete original bid form in the project manual and replace with the attached Bid
   Form dated June 30, 2016.

PART D: CHANGES TO THE DRAWINGS
1. None

PART E: RE-ISSUED DRAWING SHEET (22” x 34”)
1. none

PART F: NEWLY ISSUED DRAWING SHEET (22” x 34”)
1. none
QUESTIONS, ANSWERS, AND CLARIFICATIONS DURING BID PERIOD

These answers will be included along with the addenda as part of the contract for construction.

1. QUESTION
   June 22, 2106 - "Is there a bid form where we enter pricing"
   ANSWER – by County Architect

   A new bid form is attached to addenda 1 B161012A

2. QUESTION
   June 22, 2106 - "What is the new budget?"
   ANSWER – by County Architect

   $2,000,000

3. QUESTION
   June 22, 2106 - "Who is responsible for permit cost?"
   ANSWER – by County Architect

   The permit fees are the responsibility of the General Contract. The permit is obtained at the Galveston County Engineer’s office. A fee schedule is available.

4. QUESTION
   June 22, 2106 - "Are pavement markings and all accessories and signage for the parking lot part of this contract?"
   ANSWER – by County Architect

   No.

5. QUESTION
   June 24, 2106 - “On page A701 Door and window Types. The door schedule No. 02 and 04 call for 3 2 ¾” width x 6’-11 ¾” height rough opening. Are they wanting a custom size door and frame or are they supposed to be 3’-3” width x 7’-0” height rough openings?"
   ANSWER – by County Architect

   Provide 3’-0” x 7’-0” door openings these locations.

6. QUESTION
   June 30, 2106 - “Is ASI an approved manufacturer of toilets accessories and SS toilet partitions?"
   ANSWER – by County Architect

   Yes

END OF ADDENDUM 1 B161012A
BID FORM

By signing Bidder does hereby affirm that they have fully read the instructions, conditions, general and special provisions, and understands them.

Bid Checklist

The following shall be returned with your bid. Failure to do so may be ample cause for rejection of bid

☐ Pages 2 – 4 of the Bid Form
☐ Pages 5 - 6 of the Bid Form
☐ Debarment Certification Form
☐ Non Collusion Affidavit
☐ Vendor Qualification Packet – if not on file with Galveston County Purchasing Agent
☐ Conflict of Interest Questionnaire – if applicable and/or on file with Galveston County Clerk
☐ Form 1295 – Disclosure of Interested Parties
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

1. OWNER: Galveston County
2. PROJECT: (Bayside) Community Center at 64 acre Park in Bacliff, Texas
3. Architect
   Boucher Design Group, LLC
   6802 Mapleridge Street, Suite 200
   Bellaire, Texas 77401
   ph.: 713.785.3644

4. SUBMITTED BY:
   Business Name __________________________________________________________________
   Name of person authorized to bind the Bidder _________________________________________
   Title of person authorized to bind the Bidder __________________________________________
   Street Address __________________________________________________________________
   City, State zip ___________________________________________________________________
   Phone number ___________________________________________________________________
   E-mail _________________________________________________________________________
   FEIN (Tax ID) __________________________________________________________________

5. BID:
   This Bid is for General Construction of the (Bayside) Community Center at 64 acre Park in Bacliff, Texas.

   A. Having examined the drawings and Project Manual dated February 29, 2016, and having visited and fully inspected the site and examined all conditions affecting the Project, the undersigned, proposes to perform the various items of work listed below for the sum or sums set forth below.

   B. In submitting this Bid, the undersigned, agrees to the following:
      01. Hold the Bid open for acceptance for 60 days from the submission of Bid.
      02. Accept the right of the Owner to reject any, or all Bids, to waive formalities, and to accept the Bid which the Owner considers most advantageous to him.
      03. Accept the right of the Owner to reject any Subcontractor. A new Subcontractor may be contracted with the difference in Bid amount added to, or subtracted from, the Contract.
      04. Complete the Work within the stipulated Contract Time.

   C. Furnish insurance.

   D. The undersigned acknowledges that being notified that he has the best responsible Bid does not convey upon him any property right to an award of the Contract or anything of value. The undersigned also acknowledges that no rights rest under the Bid or tentative award and that any rights the Bidder may obtain will arise only upon execution of the Contract.

6. ADDENDA: The undersigned acknowledges receipt of:

   Addenda 1 .................................................................................................. June 30, 2106   initial here ______________

7. Base Bid: The undersigned agrees to perform the complete Work of this Project, for the lump sum price of (The Base Proposal includes all allowances listed in the Section 01020 except for the Contingency Allowance):

   _______________________________________________ Dollars and no/100 $ ______________
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

8. **Contingency Allowance**: The undersigned agrees to include a Contingency Allowance equal to 5% of the Base Bid lump sum (item 6) to be utilized by Galveston County for unforeseen items of work as per Section 01020 of the Project manual:

Dollars and no/100 $ ______________________

(Amount written in words governs) (Amount in figures)

9. **Total Bid**: The undersigned agrees to perform the complete Work of this Project, for the lump sum price of (The sum of items 6 & 7 above):

Dollars and no/100 $ ______________________

(Amount written in words governs) (Amount in figures)

10. **CONTRACT TIME**: Undersigned agrees to commence work upon receipt of Notice to Proceed and be substantially complete within ____________________________ calendar days or before date.

11. **OH&P FOR CHANGES IN THE WORK**: The overhead and profit applied to any change of scope of work will be set as follows:

___ % Overhead

___ % Profit

Bidders Printed Name: ....................................................................................................................................................

Bidders Address:

..................................................................................................................................................................................

Bidders Phone Number ......................................................................................................................................................

Signatory's Printed Name: ..................................................................................................................................................

Signatory's Position/Title: ..................................................................................................................................................

Signature: ..........................................................................................................................................................................

date

____________________________________________________________ Dollars and no/100 $ _________________

(Amount written in words governs) (Amount in figures)
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

STATE OF TEXAS TAX STATEMENT OF MATERIALS and other charges:

The cost of in-place materials to be incorporated into the project in the Base Bid ................................................................. $_______________

The cost of labor, profit, materials not in-place and all other charges in the Base Bid ................................................................. $_______________

TOTAL: (Must agree with Bid total above) ......................................................................................................................... $_______________

Remainder of this page intentionally left blank.
COMMUNITY CENTER AT 64 ACRE PARK, BA CLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

Bidder may be required under Chapter 176 of the Texas Local Government Code to complete and file a conflict of interest questionnaire (CIQ Form). If so the completed CIQ Form must be filed with the County Clerk of Galveston, Texas. A copy of same shall be attached to the Bid Form.

Provide a completed copy of “AIA A305 Qualification Statement” or an equivalent form providing similar information with the Bid Form. Contractors who have successfully performed work for Galveston County are not required to submit this form but are encouraged to submit a qualification form.

☐ Previous contract references – who can attest to the Proposer’s capability to carry out the requirements set forth in this proposal:

Proposer shall use this form to provide minimum required reference information. If Proposer wishes to provide more than the minimum, Proposer should supplement this form and should clearly mark the supplement as “Supplementary Reference Information”

Business or Organization name ____________________________________________
Name and title of contact at that business or organization ____________________________
Business or Organization street address _________________________________________
Business or Organization City, State zip _________________________________________
Telephone number ____________________________________________________________
E-mail address ________________________________________________________________

Business or Organization name ____________________________________________
Name and title of contact at that business or organization ____________________________
Business or Organization street address _________________________________________
Business or Organization City, State zip _________________________________________
Telephone number ____________________________________________________________
E-mail address ________________________________________________________________

Business or Organization name ____________________________________________
Name and title of contact at that business or organization ____________________________
Business or Organization street address _________________________________________
Business or Organization City, State zip _________________________________________
Telephone number ____________________________________________________________
E-mail address ________________________________________________________________
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

☐ References of major supplier of Proposer who can speak to the financial capability of the Proposer to carry out the requirements set forth in this proposal:

Business or Organization name ____________________________________________________________
Name and title of contact at that business or organization ____________________________________
Business or Organization street address ____________________________________________________
Business or Organization City, State zip ____________________________________________________
Telephone number __________________________ E-mail address ______________________________

Business or Organization name ____________________________________________________________
Name and title of contact at that business or organization ____________________________________
Business or Organization street address ____________________________________________________
Business or Organization City, State zip ____________________________________________________
Telephone number __________________________ E-mail address ______________________________

Business or Organization name ____________________________________________________________
Name and title of contact at that business or organization ____________________________________
Business or Organization street address ____________________________________________________
Business or Organization City, State zip ____________________________________________________
Telephone number __________________________ E-mail address ______________________________

EXCEPTIONS (if no exceptions are taken, state NONE):

Remainder of this page intentionally left blank.
County of Galveston

ACKNOWLEDGMENT AND CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER INELIGIBLE Executive Orders 12549 & 12689 Certification, Debarment and Suspension

Solicitation Number: BID #B161012A

Solicitation Title: COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TX

Contractor hereby CERTIFIES that:

Contractor, and all of its principals, is not presently debarred, suspended, proposed for debarment, proposed for suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and is not in any other way ineligible for participation in Federal or State assistance programs;

Contractor, and all of its principals, were not and have not been debarred, suspended, proposed for debarment, proposed for suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and were not and have not been in any other way ineligible for participation in Federal or State assistance programs at the time its’ proposal was submitted in the procurement identified herein and at any time since submission of its’ proposal;

Contractor has included, and shall continue to include, this certification in all contracts between itself and any sub-contractors in connection with services performed under this contract; and

Contractor shall notify Galveston County in writing immediately, through written notification to the Galveston County Purchasing Agent, if Contractor is not in compliance with Executive Order 12549 or 12689 during the term of its contract with Galveston County.

Contractor Represents and Warrants that the individual executing this Acknowledgment and Certification on its behalf has the full power and authority to do so and can legally bind the Contractor hereto.

_________________________________________________________  __________________________
Name of Business                                          Date

By:___________________________________________________________
Signature

Printed Name & Title
NON-COLLUSION AFFIDAVIT

Before me, the undersigned notary, on this day personally appeared ___________________________ (Affiant), whom being first duly sworn, deposes and certifies that:

- Affiant is the __________________________________ of ___________________________, that
  (Individual, Partner, Corporate Officer) (Name of Proposer)

submitted the attached Bid/Proposal in Bid #B161012A Community Center at 64 Acre Park, Bacliff, TX

- Affiant is a duly authorized representative of Proposer and is authorized to make this Non-Collusion Affidavit;

- The attached Proposal/Bid is genuine and is not a collusive or sham Proposal/Bid;

- The attached Proposal/Bid has been independently arrived at without collusion with any other bidder, proposer, person, firm, competitor, or potential competitor;

- Bidder/Proposer has not colluded, conspired, connived or agreed, directly or indirectly, with any other bidder, proposer, person, firm, competitor, or potential competitor, to submit a collusive or sham bid or that such other bidder, proposer, person, firm, competitor, or potential competitor shall refrain from bidding/proposing;

- Bidder/Proposer has not in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, proposer, person, firm, competitor, or potential competitor to fix the price or prices in the attached Bid/Proposal or of the bid/proposal any other bidder/proposer;

- Bidder/Proposer has not in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, proposer, person, firm, competitor, or potential competitor to fix the overhead, profit or cost element of the Bid/Proposal price or prices of any other bidder/proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against Galveston County or any person interested in the proposed contract;

- Affiant has not in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, proposer, person, firm, competitor, or potential competitor, paid or agreed to pay any other bidder, proposer, person, firm, competitor, or potential competitor any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for establishing the price or prices in the attached Bid/Proposal or the bid/proposal of any other Bidder/Proposer; and

- Affiant certifies that Affiant is fully informed regarding the accuracy of the statements contained herein, and under penalties of perjury, certifies and affirms the truth of the statements herein, such penalties being applicable to the Bidder/Proposer as well as to Affiant signing on its behalf.

__________________________________________
Signature of Affiant

SWORN TO and SUBSCRIBED before me this _________ day of _____________________________, 2016.

__________________________________________
Notary Public

My Commission Expires: ____________________________
County of Galveston
Purchasing Department
Vendor Qualification Packet
(rev. 1.2, March 29, 2010)

All interested parties seeking consideration for qualified vendor status with the County of Galveston should complete and return only the following attached forms to:

Galveston County Purchasing Department
722 Moody Avenue, (21st Street), 5th Floor
Galveston, Texas 77550
(409) 770-5371 office
(409) 621-7987 fax

Form PEID: Person/Entity Information Data
Form W-9: Request for Taxpayer Identification Number and Certification
(please note that the included form may not be the latest revised form issued by the Internal Revenue Service. Please check the IRS website at http://www.irs.gov/pub/irs-pdf/fw9.pdf for the latest revision of this form.)

Form CIQ: Conflict of Interest Questionnaire
(please note that the included form may not be the latest revised form issued by the State of Texas Ethics Commission. Please check the Texas Ethics Commission website at for the latest revision of this form. Please note that Galveston County Purchasing Agent is not responsible for the filing of this form with the Galveston County Clerk per instructions of the State of Texas Ethics Commission).

Certificate(s) of Insurance: If the person or entity seeking qualified vendor status with the County will be performing work at or on any County owned facility and/or property, Certificate(s) of Insurance are required to be submitted prior to performing any work.

Insurance requirements are as follows:

Public Liability and Property Damage Insurance:

Successful vendor agrees to keep in full force and effect, a policy of public liability and property damage insurance issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners of the State of Texas, with coverage provisions insuring the public from any loss or damage that may arise to any person or property by reason of services rendered by vendor. Vendor shall at its own expense be required to carry the following minimum insurance coverages:

- For damages arising out of bodily injury to or death of one person in any one occurrence – one hundred thousand and no/100 dollars ($100,000.00);
- For damages arising out of bodily injury to or death of two or more persons in any one occurrence – three hundred thousand and no/100 dollars ($300,000.00); and
- For injury to or destruction of property in any one occurrence – one hundred thousand and no/100 dollars ($100,000.00).
This insurance shall be either on an occurrence basis or on a claims made basis. Provided however, that if the coverage is on a claims made basis, then the vendor shall be required to purchase, at the termination of this agreement, tail coverage for the County for the period of the County’s relationship with the vendor under this agreement. Such coverage shall be in the amounts set forth in subparagraphs (1), (2), and (3) above.

**Worker’s Compensation Insurance:**

Successful vendor shall also carry in full force Workers’ Compensation Insurance policy(ies), if there is more than one employee, for all employees, including but not limited to full time, part time, and emergency employees employed by the vendor. Current insurance certificates certifying that such policies as specified above are in full force and effect shall be furnished by the vendor to the County.

**The County of Galveston shall be named as additional insured on policies listed in subparagraphs above and shall be notified of any changes to the policy(ies) during the contractual period.**

Insurance is to be placed with insurers having a Best rating of no less than A. The vendor shall furnish the County with certificates of insurance and original endorsements affecting coverage required by these insurance clauses. The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The vendor shall be required to submit annual renewals for the term of any contractual agreement, purchase order or term contract, with Galveston County prior to expiration of any policy.

In addition to the remedies stated herein, the County has the right to pursue other remedies permitted by law or in equity.

The County agrees to provide vendor with reasonable and timely notice of any claim, demand, or cause of action made or brought against the County arising out of or related to utilization of the property. Vendor shall have the right to defend any such claim, demand, or cause of action at its sole cost and expense and within its sole and exclusive discretion. The County agrees not to compromise or settle any claim or cause of action arising out of or related to the utilization of the property without the prior written consent of the vendor.

In no event shall the County be liable for any damage to or destruction of any property belonging to the vendor unless specified in writing and agreed upon by both parties.

**Procurement Policy - Special Note:**

Understand that it is, according to Texas Local Government Code, Section 262.011, Purchasing Agents, subsections (d), (e), and (f), the sole responsibility of the Purchasing Agent to supervise all procurement transactions.

Therefore, be advised that all procurement transactions require proper authorization in the form of a Galveston County purchase order from the Purchasing Agent’s office prior to commitment to deliver supplies, materials, equipment, including contracts for repair, service, and maintenance agreements. Any commitments made without proper authorization from the Purchasing Agent’s office, pending Commissioners’ Court approval, may become the sole responsibility of the individual making the commitment including the obligation of payment.

**Code of Ethics - Statement of Purchasing Policy:**

Public employment is a public trust. It is the policy of Galveston County to promote and balance the objective of protecting the County’s integrity and the objective of facilitating the recruitment and
retention of personnel needed by Galveston County. Such policy is implemented by prescribing essential standards of ethical conduct without creating unnecessary obstacles to entering public office.

Public employees must discharge their duties impartially so as to assure fair competitive access to governmental procurement by responsible contractors. Moreover, they should conduct themselves in such a manner as to foster public confidence in the integrity of the Galveston County procurement organization.

To achieve the purpose of these instructions, it is essential that those doing business with Galveston County also observe the ethical standards prescribed here.

**General Ethical Standards:** It shall be a breach of ethics to attempt to realize personal gain through public employment with Galveston County by any conduct inconsistent with the proper discharge of the employee’s duties.

It shall be a breach of ethics to attempt to influence any public employee of Galveston County to breach the standards of ethical conduct set forth in this code.

It shall be a breach of ethics for any employee of Galveston County to participate directly or indirectly in procurement when the employee knows that:

- The employee or any member of the employee’s immediate family has a financial interest pertaining to the procurement.
- A business or organization in which the employee, or any member of the employee’s immediate family, has a financial interest pertaining to the procurement.
- Any other person, business or organization with which the employee or any member of the employee’s immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.

**Gratuities:** It shall be a breach of ethics to offer, give or agree to give any employee of Galveston County, or for any employee or former employee of Galveston County to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before this government.

**Kickbacks:** It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Galveston County, or any person associated therewith, as an inducement for the award of a subcontract or order.

**Contract Clause:** The prohibition against gratuities and kickbacks prescribed above shall be conspicuously set forth in every contract and solicitation by Galveston County.

**Confidential Information:** It shall be a breach of ethics for any employee or former employee of Galveston County to knowingly use confidential information for actual or anticipated personal gain, or for the actual or anticipated gain of any person.

**Questions/Concerns:**

If you have any questions or concerns regarding the information or instructions contained within this packet, please contact any member of the Purchasing Department staff at (409) 770-5371.
CONFLICT OF INTEREST DISCLOSURE REPORTING

Proposer may be required under Chapter 176 of the Texas Local Government Code to complete and file a conflict of interest questionnaire (CIQ Form). If so, the completed CIQ Form must be filed with the County Clerk of Galveston County, Texas.

If Proposer has an employment or other business relationship with an officer of Galveston County or with a family member of an officer of Galveston County that results in the officer or family member of the officer receiving taxable income that exceeds $2,500.00 during the preceding 12-month period, then Proposer MUST complete a CIQ Form and file the original of the CIQ Form with the County Clerk of Galveston County.

If Proposer has given an officer of Galveston County or a family member of an officer of Galveston County one or more gifts with an aggregate value of more than $250.00 during the preceding 12-months, then Proposer MUST complete a CIQ Form and file the original of the CIQ Form with the County Clerk of Galveston County.

The Galveston County Clerk has offices at the following locations:

Galveston County Clerk
Galveston County Justice Center, Suite 2001
600 59th Street
Galveston, Texas 77551

Galveston County Clerk
North County Annex, 1st Floor
174 Calder Road
League City, Texas 77573

Again, if Proposer is required to file a CIQ Form, the original completed form is filed with the Galveston County Clerk (not the Purchasing Agent).

For Proposer’s convenience, a blank CIQ Form is enclosed with this proposal. Blank CIQ Forms may also be obtained by visiting the Galveston County Clerk’s website and/or the Purchasing Agent’s website – both of these websites are linked to the Galveston County homepage, at http://www.co.galveston.tx.us.

As well, blank CIQ Forms may be obtained by visiting the Texas Ethics Commission website, specifically at http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm.

Chapter 176 specifies deadlines for the filing of CIQ Forms (both initial filings and updated filings).

It is Proposer’s sole responsibility to file a true and complete CIQ Form with the Galveston County Clerk if Proposer is required to file by the requirements of Chapter 176. Proposer is advised that it is an offense to fail to comply with the disclosure reporting requirements dictated under Chapter 176 of the Texas Local Government Code.

If you have questions about compliance with Chapter 176, please consult your own legal counsel. Compliance is the individual responsibility of each person, business, and agent who is subject to Chapter 176 of the Texas Local Government Code.
COUNTY of GALVESTON
Purchasing Department

FORM PEID: Request for Person-Entity Identification Data

Instructions: Please type or print clearly when completing sections 1 thru 4 and return completed form to:

Galveston County Purchasing Agent
722 Moody Avenue (21st. Street), 5th Floor
Galveston, Texas 77550
(409) 770-5371 office
(409) 621-7987 fax

1. Business Name: 
   Attention Line:

2. Physical Address: 
   City: State: Zip+4:

3. Billing / Remit Address: 
   City: State: Zip+4

4. Main Contact Person: 
   Main Phone Number: 
   Fax Number: 
   E-mail Address:

Areas below are for County use only.

Requested By: Phone / Ext. #
Department: Date:

Action Requested - Check One: IFAS PEID Vendor Number:
   ( ) Add New ( ) Change Data ( ) Re-activate
   ( ) Inactivate ( ) Employee ( ) Attorney
   ( ) Landlord ( ) Foster Parent ( ) Refund
   ( ) One Time ( ) Foster Child
Form W-9

Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (e.g., disregarded entity, corporation, partnership) ▶
☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

City, state, and ZIP code

Requester’s name and address (optional)

List account number(s) here (optional)

Part I  Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II  Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here  Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners’ share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester’s form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:
- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States generally are required to pay a withholding tax on any foreign partners’ share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:
- The U.S. owner of a disregarded entity and not the entity,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see Special rules for partnerships on page 1.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certificates or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

Limited liability company (LLC). Check the "Limited liability company" box and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

Note. You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.
Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. 

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

<table>
<thead>
<tr>
<th>IF the payment is for...</th>
<th>THEN the payment is exempt for...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest and dividend payments</td>
<td>All exempt payees except for 9</td>
</tr>
<tr>
<td>Broker transactions</td>
<td>Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker</td>
</tr>
<tr>
<td>Barter exchange transactions and patronage dividends</td>
<td>Exempt payees 1 through 5</td>
</tr>
<tr>
<td>Payments over $600 required to be reported and direct sales over $5,000⁴</td>
<td>Generally, exempt payees 1 through 7</td>
</tr>
</tbody>
</table>

⁴See Form 1099-MIC, Miscellaneous Income, and its instructions.

²However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

**Part I. Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS Individual Taxpayer Identification Number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see **How to Get a TIN below**.

If you are a single-member LLC that is disregarded as an entity separate from its owner under section 6332(c)(2)(B), do not enter the disregarded entity's TIN. If the LLC is classified as a corporation or partnership, enter the entity's TIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

**How to Get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov. Use this form only if you are starting a business.

**Part II. Certification**

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-8. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below apply to you.

For a joint account, only the person whose TIN is shown in Part I should sign (when requested). Exempt payees, see **Exempt Payees on page 4**.

**Signature requirements.** Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

- To reduce your risk:
  - Protect your SSN.
  - Ensure your employer is protecting your SSN, and
  - Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.consumer.gov/ic3 or 1-877-I-D-THEFT(438-4338).

Visit the IRS website at www.irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal non-tax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.
CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.
This questionnaire is being filed in accordance with Chapter 176, Local Government Code,
by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local
governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental
entity not later than the 7th business day after the date the vendor becomes aware of facts
that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local
Government Code. An offense under this section is a misdemeanor.

1. Name of vendor who has a business relationship with local governmental entity.

2. [ ] Check this box if you are filing an update to a previously filed questionnaire.

   (The law requires that you file an updated completed questionnaire with the appropriate filing authority not
   later than the 7th business day after the date on which you became aware that the originally filed questionnaire
   was incomplete or inaccurate.)

3. Name of local government officer about whom the information in this section is being disclosed.

   Name of Officer

   This section (item 3 including subparts A, B, C, & D) must be completed for each officer with whom the vendor has an
   employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional
   pages to this Form CIQ as necessary.

   A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment
      income, from the vendor?

      [ ] Yes  [ ] No

   B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local
      government officer named in this section AND the taxable income is not received from the local governmental entity?

      [ ] Yes  [ ] No

   C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local
      government officer serves as an officer or director, or holds an ownership interest of one percent or more?

      [ ] Yes  [ ] No

   D. Describe each employment or business and family relationship with the local government officer named in this section.

4. Signature of vendor doing business with the governmental entity

   Date

Adopted 8/7/2015
In accordance with Section 2252.908 of the Texas Government Code, Galveston County may not enter into a contract with a business entity that requires the approval of the Commissioners Court until that business entity files a Form 1295 with the Texas Ethics Commission through the Texas Ethics Commission’s online reporting and then files the completed, signed, and notarized Form 1295 with the Galveston County Purchasing Agent.

The Texas Legislature adopted House Bill 1295 in 2015. HB 1295 added Section 2252.908 to the Government Code. Under this new law, any business entity that enters into a contract with Galveston County that requires the approval of the Commissioners Court must submit a “Disclosure of Interested Parties” to the County prior to the execution of the contract. This form, the “Disclosure of Interested Parties” form was promulgated by the Texas Ethics Commission, and is the “Form 1295”.

The Texas Ethics Commission was also charged with promulgating rules to implement Section 2252.908 of the Government Code. The rules adopted by the Texas Ethics Commission are located at Sections 46.1, 46.3, and 46.5 of Title 1 of the Texas Administrative Code.

The Texas Ethics Commission’s website is: www.ethics.state.tx.us. The area of their website pertaining to Form 1295 is: www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

Each business entity must visit the Texas Ethics Commission, since **Form 1295 must be completed electronically through the Texas Ethics Commission website** (handwritten forms are not allowable).

Once the business entity has completed their electronic filing of Form 1295, then the business entity must print out the form and sign and notarize the form.

Once Form 1295 is signed and notarized, the business entity must submit the completed, signed, and notarized Form 1295 to the Galveston County Purchasing Agent. Please mail or deliver the completed, signed, and notarized Form 1295 to:

Galveston County Purchasing Agent  
722 Moody, 5th Floor  
Galveston, Texas 77550

**The above process must be completed before the Commissioners Court may execute the contract. No portion of the Form 1295 process commits the County to any type of award of contract whatsoever.**

After the Purchasing Agent’s Office receives the completed, signed, and notarized Form 1295, the Purchasing Agent’s Office will, within 30 days, go the Texas Ethics Commission website to submit electronic confirmation of the County’s receipt of the completed, signed, and notarized Form 1295.

We hope this summary information is helpful to you. However, this information is not exhaustive, and all business entities are encouraged to visit the Texas Ethics Commission website, which contains Frequently Asked Questions, instructional videos, and much more information on HB1295/Section 2252.908 requirements and/or to consult with their own counsel.
## CERTIFICATE OF INTERESTED PARTIES

Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

### OFFICE USE ONLY

#### 1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

[fill in the requested business entity information]

#### 2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Galveston County

#### 3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

[fill in contract number on file in Purchasing Agent's Office here]

#### 4 Name of Interested Party | City, State, Country (place of business) | Nature of Interest [check applicable]

| Name of Interested Party | City, State, Country (place of business) | Nature of Interest
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Controlling</td>
</tr>
</tbody>
</table>

See Section 2252.908 of the Texas Government Code, Sections 46.1, 46.3, and 46.5 of Title 1 of the Texas Administrative Code, and the Texas Ethics Commission website

#### 5 Check only if there is NO Interested Party.

#### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said ___________ ___________ ___________, this the ___________ day of ___________, ___________, to certify which, witness my hand and seal of office.

Signature of officer administering oath  Printed name of officer administering oath  Title of officer administering oath

### ADDITIONAL PAGES AS NECESSARY
Tex. Gov’t Code § 2252.908

(a) In this section:

(1) “Business entity” means any entity recognized by law through which business is conducted, including a sole proprietorship, partnership, or corporation.
(2) “Governmental entity” means a municipality, county, public school district, or special-purpose district or authority.
(3) “Interested party” means a person who has a controlling interest in a business entity with whom a governmental entity or state agency contracts or who actively participates in facilitating the contract or negotiating the terms of the contract, including a broker, intermediary, adviser, or attorney for the business entity.
(4) “State agency” means a board, commission, office, department, or other agency in the executive, judicial, or legislative branch of state government. The term includes an institution of higher education as defined by Section 61.003, Education Code.

(b) This section applies only to a contract of a governmental entity or state agency that:

(1) requires an action or vote by the governing body of the entity or agency before the contract may be signed; or
(2) has a value of at least $1 million.

(c) Notwithstanding Subsection (b), this section does not apply to:

(1) a sponsored research contract of an institution of higher education;
(2) an interagency contract of a state agency or an institution of higher education; or
(3) a contract related to health and human services if:
   (A) the value of the contract cannot be determined at the time the contract is executed; and
   (B) any qualified vendor is eligible for the contract.

(d) A governmental entity or state agency may not enter into a contract described by Subsection (b) with a business entity unless the business entity, in accordance with this section and rules adopted under this section, submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency.

(e) The disclosure of interested parties must be submitted on a form prescribed by the Texas Ethics Commission that includes:

(1) a list of each interested party for the contract of which the contracting business entity is aware; and
(2) the signature of the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury.

(f) Not later than the 30th day after the date the governmental entity or state agency receives a disclosure of interested parties required under this section, the governmental entity or state agency shall submit a copy of the disclosure to the Texas Ethics Commission.

(g) The Texas Ethics Commission shall adopt rules necessary to implement this section, prescribe the disclosure of interested parties form, and post a copy of the form on the commission’s Internet website.
PROPOSED GALVESTON COUNTY PARK ROAD
STA. 16+45.25 TO STA. 28+34.00
7" CONCRETE PAVEMENT

PROPOSED GALVESTON COUNTY PARK ROAD
STA. 28+34.00 TO STA. 32+69.86
6" CONCRETE PAVEMENT
NOTES:
1. PARKING LOT A CONTAINS 9 - 90' X 150' PARKING STALLS.
2. SEE SHEET B & C FOR PAVING DETAILS.
CROSS SECTION OF SEWER AT SERVICE CONNECTION

CLEANOUT DETAIL

NOTE: WHEN PLACED IN PAVEMENT, BOOT AND CONCRETE TO BE FLUSH WITH EXISTING PAVEMENT.

BOOT-TYPE CLEANOUT CL., VULCAN V-8905 OR APPROVED EQUAL

N.G. OR PAVEMENT

6" CLEANOUT ADAPTER W/ THREADED PLUG

6" SCH 40 PVC

45° X 90° BEND REDUCE TO 6"

CLASS B CONCRETE

1'-0"

2'-0"

6" CONCRETE
June 30, 2016

RE: ADDENDUM #2
Bid #B161012A Community Center at 64 Acre Park, Bacliff, TX

To All Prospective Bidders,

Attached you will find Addendum #2 for Bid #B161012A Community Center at 64 Acre Park, Bacliff, TX.

As a reminder, all questions regarding this bid must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

If you have any further questions regarding this bid, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at rufus.crowder@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

[Signature]

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

ADDENDUM NO. 2 B161012A
July 1, 2016

Prepared by: County Architect
Project No.: 12-006
Prepared for: Prospective Bidders

PART A: NOTICE TO BIDDERS:
1. Receipt of this Addendum shall be acknowledged on the Bid Proposal Form. Failure to do so may subject Bidders to disqualification. Each Proposer shall make necessary adjustments and submit his proposal with full knowledge of all modifications, clarification, and supplemental data included therein.
2. This Addendum forms part of the Contract Documents and shall be incorporated integrally therewith. Where provisions of the following supplemental data differ from those of previously issued documents, this Addendum shall govern.
3. The following Contract Documents have been issued to date delineating the Work (Project).
   Contract Documents  Feb 29, 2016
   Addendum 1  June 30, 2016
4. This Addendum consists of 2 type written pages and revised bid form pages 2 and 3.

PART B: CHANGES TO BID PROPOSAL FORM(s):
1. Delete pages 2 and 3 in the bid form from addenda 1 and replace with the attached pages 2 and 3 dated June 30, 2016.

PART C: CHANGES TO THE PROJECT MANUAL
1. Delete pages 2 and 3 in the bid form from addenda 1 and replace with the attached pages 2 and 3 dated June 30, 2016.

PART D: CHANGES TO THE DRAWINGS
1. None

PART E: RE-ISSUED DRAWING SHEET (22” x 34”)
1. None

PART F: NEWLY ISSUED DRAWING SHEET (22” x 34”)
1. None
QUESTIONS, ANSWERS, AND CLARIFICATIONS DURING BID PERIOD

These answers will be included along with the addenda as part of the contract for construction.

1. QUESTION
June 30, 2106 - "On the bid form, item 8 refers to item 6 as the lump sum pricing to reflect the 5% for unforeseen funding. Please change it to item 7."

ANSWER – by County Architect

New pages 2 and 3 of the bid form are attached to addenda 2 B161012A

END OF ADDENDUM 2 B161012A
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

1. OWNER: Galveston County
2. PROJECT: (Bayside) Community Center at 64 acre Park in Bacliff, Texas
3. Architect Boucher Design Group, LLC
   6802 Mapleridge Street, Suite 200
   Bellaire, Texas 77401
   ph.: 713.785.3644

4. SUBMITTED BY:
   Business Name
   Name of person authorized to bind the Bidder
   Title of person authorized to bind the Bidder
   Street Address
   City, State zip
   Phone number
   E-mail
   FEIN (Tax ID)

5. BID:
   This Bid is for General Construction of the (Bayside) Community Center at 64 acre Park in Bacliff, Texas.
   A. Having examined the drawings and Project Manual dated February 29, 2016, and having visited and fully inspected the site and examined all conditions affecting the Project, the undersigned, proposes to perform the various items of work listed below for the sum or sums set forth below.
   B. In submitting this Bid, the undersigned, agrees to the following:
      01. Hold the Bid open for acceptance for 60 days from the submission of Bid.
      02. Accept the right of the Owner to reject any, or all Bids, to waive formalities, and to accept the Bid which the Owner considers most advantageous to him.
      03. Accept the right of the Owner to reject any Subcontractor. A new Subcontractor may be contracted with the difference in Bid amount added to, or subtracted from, the Contract.
      04. Complete the Work within the stipulated Contract Time.
   C. Furnish insurance.
   D. The undersigned acknowledges that being notified that he has the best responsible Bid does not convey upon him any property right to an award of the Contract or anything of value. The undersigned also acknowledges that no rights rest under the Bid or tentative award and that any rights the Bidder may obtain will arise only upon execution of the Contract.

6. ADDENDA: The undersigned acknowledges receipt of:
   Addenda 1 .................................................................June 30, 2106 initial here
   Addenda 2 .................................................................July 1, 2106 initial here
COMMUNITY CENTER AT 64 ACRE PARK, BACLIFF, TEXAS
aka - BAYSIDE COMMUNITY CENTER COUNTY OF GALVESTON

7. **Base Bid:** The undersigned agrees to perform the complete Work of this Project, for the lump sum price of
(The **Base Proposal includes all allowances** listed in the Section 01020 except for the Contingency Allowance):

(Amount written in words governs) ________________________________ Dollars and no/100 $ __________________
(Amount in figures)

8. **Contingency Allowance:** The undersigned agrees to include a Contingency Allowance equal to 5% of the
Base Bid lump sum (item 7) to be utilized by Galveston County for unforeseen items of work as per Section
01020 of the Project manual:

(Amount written in words governs) ________________________________ Dollars and no/100 $ __________________
(Amount in figures)

9. **Total Bid:** The undersigned agrees to perform the complete Work of this Project, for the lump sum price of
(The sum of items 7 & 8 above):

(Amount written in words governs) ________________________________ Dollars and no/100 $ __________________
(Amount in figures)

10. **CONTRACT TIME:** Undersigned agrees to commence work upon receipt of Notice to Proceed and be
substantially complete within ________________ calendar days or before date.

11. **OH&P FOR CHANGES IN THE WORK:** The overhead and profit applied to any change of scope of work
will be set as follows:

___ % Overhead

___ % Profit

Bidders Printed Name:..........................................................................................................................

Bidders Address: ..................................................................................................................................

Bidders Phone Number ............................................................................................................................

Signatory's Printed Name: ....................................................................................................................

Signatory's Position/Title: ....................................................................................................................... 

Signature: .................................................... date............................