

THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

October 26, 2016

**RE: ADDENDUM #1
RFP #B161022, Pelican Island Bridge**

To All Prospective Proposers,

The following information is being provided to aid in preparation of your qualification submittal(s):

Question #1: *Can we include a table of contents and divider tabs?
a. If so, do they count against the page number limitation?*

Response: A table of Contents and divider tabs may be provided without counting towards the page number limitation.

Question #2: *Can we place the Qualification Form(s) and the Vendor Qualification Packet in a separate appendix/section?*

Response: Yes, the Qualification Forms and Vendor Qualification Packet should be placed in a separate section.

Question #3: *Is the "Qualification Sheet" as mentioned on page 1 of the RFQ and the "Qualification Form" the same thing?*

Response: The "Qualification Sheet" verbiage should be disregarded, however, the Qualification Form should be completed and returned with your submittal documents.

Question #4: *Does the Vendor Qualification Packet include the Request for Person-Entity Identification Data form, the CIQ, and the W9?*

Response: Yes. The most current CIQ form needs to be obtained from the referenced site and submitted to the Galveston County Clerk per the instructions in the General Provisions.

Question #5: *Listed on the Qualification Form is Payment Terms and Respondent's Affirmation.
a. Are there form(s) for either of these items, or do we acknowledge on the Qualification Form?*

Response: "Payment Terms" and "Respondent's Affirmation" are not applicable to this RFQ so please disregard.

Question #6: *Do we include the CIQ with our SOQ response, and how many days prior to submitting our Statement of Qualifications does the CIQ need to be filed with the County Clerk?*

Response: Form CIQ should be completed and sent to the Galveston County Clerk and received by the County Clerk by the date of public opening of the submittals.

Question #7: *The RFQ requires Times New Roman font, pt. size 11.
a. Does the font size include headers, section titles and footers?
b. Can we use a larger point size on headers and sections titles, and a smaller size on the footer?*

Response: Larger font sizes may be used; however, Times New Roman font, pt. size 11 is the minimum size.

Question #8: *Should the prime provider provide all references, or can the sub-consultant list references, including those requested on the Qualification Form?*

Response: References should be relevant to this project. If sub-consultant references are relevant they can be included.

Question #9: *Do you allow joint ventures under this contract?*

Response: No. The County will contract with one firm and not a joint venture.

Question #10: *Please define “local” projects.*

Response: Local projects are those in the Texas Gulf Coast Region.

Question #11: *Will you consider the team’s project experience rather than the experience of the Project Manager for 1) the firm experience section, and 2) the references section?*

Response: Address team’s experience in Project Understanding and Approach.

Question #12: *Are support roles considered part of the “key personnel,” and should resumes be included for support staff?*

Response: Resumes for Project Manager and Task Leaders may be included. Resumes for other staff should not be included.

Question #13: *Do we include Form 1295 in our SOQ response, or will we need to file separately?*

Response: Form 1295 will be requested of the recommended firm prior to placement on the Commissioners’ Court for contract award.

Question #14: *Will questions and answers be posted on the Galveston County website?
a. Or will all answers be emailed?*

Response: The addendum will be posted on the County website and emailed to all parties that have submitted email addresses.

Question #15: *Page 28 of RFQ- Major Work Categories: Items C, G, and I:
a. Can we name separate Task Leaders (TL) for C. Hydraulics (one TL)/ Hydrology (one TL) ; G. Coastal Engineering (one TL) and Permitting (one TL); and I. Conceptual Rail Alignment (one TL) and Conceptual ROW Needs Assessment (one TL)?*

Response: Yes.

Question #16: *Page 30 of RFQ – Item C. References - what should the one page reference contain? Is it limited only to the contact information or can we include signed verbiage from the reference person? Can we include more than 3 references?*

Response: References should contain information relevant to support your submittal. More than 3 references may be submitted.

Question #17: *In reference to the “Request for Qualifications” for the above RFQ, we would like clarification to the number of pages per section. Specifically, under PROPROPOSAL REQUIREMENTS, Item B Firm Experience, Project Understanding and Approach is listed at 5 pages. The previous page under PROPOSAL SCORING CRITERIA, it calls for one page resumes for the Project Manager and task leaders. There are 9 Major Work Categories listed in the RFQ....therefore, our question is: Are the one-page resumes meant to be an ‘Attachment’ or is Item B meant to be 15 pages?*

Response: Resumes do not count towards the page limit.

Question #18: *Is there a 15% goal? Where does it counts?*

Response: As stated in the Special Provisions there is a 15% Disadvantaged Business Enterprise (DBE) goal for this project for the entire project.

Question #19: *Do we submit individually or we have to team up.*

Response: Firms are to submit as a team for this project.

Question #20: *In Special Provisions, under Purpose, in third paragraph: it states “Prime Provider Consultant will perform at least 50% of the required work”. We request the 50% be changed to 30% to match the requirement that TxDOT uses in similar RFQ documents for engineering services. Lessening this restriction could enable respondents a better opportunity to use local DBE and non DBE sub consultants as part of the team and provide Galveston County more qualified teams from which to select.*

Response: Galveston County requires that a significant portion of the project be performed by the prime provider. While 50% is significant, it may be too restrictive in creating the most qualified team. The 50% minimum for work performed by the prime provider is changed to a 30% minimum.

Question #21: *Is materials testing and construction management a part of this RFQ?*

Response: Material Testing and Construction Management are not part of this RFQ. Engineering for construction phase services is a part of this RFQ.

The sign-in sheet from the Pre-Offer Meeting is attached.

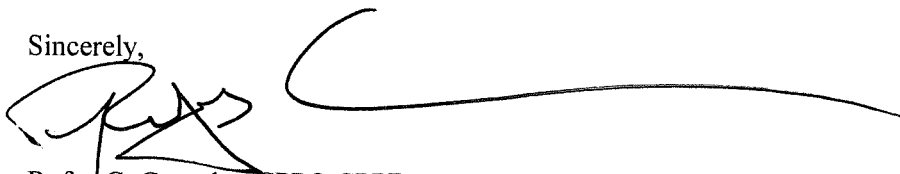
As a reminder, all questions regarding this bid must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

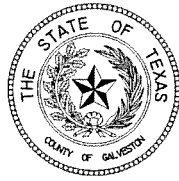
If you have any further questions regarding this bid, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at rufus.crowder@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

November 4, 2016

RE: ADDENDUM #2
RFP #B161022 Pelican Island Bridge

To All Prospective Proposers,

The following information is being provided to aid in preparation of your proposal submittal(s):

Question #1: *We would like clarification on the page limit for resumes. Are we limited to one page?*

Response: Resumes are limited to one page.

Question #2: *In order to complete a complete and comprehensive proposal, we would like to respectfully request a two week extension to the due date of November 10th. Would Galveston County consider extending the proposal to November 24?*

Response: The due date for the RFQ will remain on November 10, 2016.

Question #3: *Would Galveston County be able to provide any geotechnical reports for the project area?*

Response: There are no readily available geotechnical reports that Galveston County is able to provide.

Question #4: *Are the "references of major suppliers" on the last page of the Qualification Form relevant to this contract? Please confirm if the Qualifier should provide three supplier references in our response to RFQ #B161022.*

Response: No. Language in the Special Provisions under Proposal Scoring Criteria, paragraph C. References addresses requirements for references.

Question #5: *The RFQ provides nine work categories to be considered for the bridge project; however, at the pre-proposal meeting, many more work categories were discussed. I did not see this list of additional work categories included in the addendum. Can you please provide the full list of work categories?*

Response: 3.1.1, 3.2.1, 3.4.1, 3.5.1 (Route Studies, Schematic Design, and Bridge Layouts)
4.1.1, 4.2.1 (Roadway Design)
5.1.1, 5.2.1 (Bridge Design)
7.1.1, 7.4.1 (Traffic)
8.1.1, 8.2.1, 8.3.1 (Signs, Signals, Illumination)
9.1.1 (Bike/Ped)
10.1.1, 10.2.1, 10.3.1, 10.5.1 (Hydrologic/Hydraulic/Scour)
14.1., 14.2.1, 14.3.1 (Geotechnical)
15.1.1, 15.1.2, 15.1.3, 15.1.4, 15.2.1, 15.5.1 (Surveying)
18.2.1 (SUE)

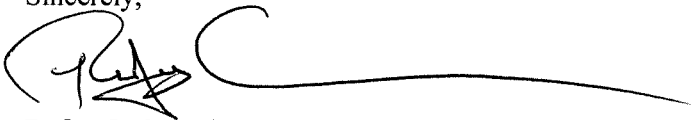
As a reminder, all questions regarding this bid must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

If you have any further questions regarding this bid, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at rufus.crowder@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rufus G. Crowder', with a long horizontal flourish extending to the right.

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County