



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

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COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

November 14, 2017

RE: ADDENDUM #1
RFQ #B181005, Hurricane Harvey – Engineering/Architecture Services for Post Storm Damage Assessment

To All Prospective Qualifiers,

The following information is being provided to aid in preparation of your qualification submittal(s):

Question #1: *What format should the qualifications be provided in (binding or 3-ring spiral notebook)? Please clarify the request on page 2 of the SOQ, "(1) unbound original". Should copies be bound and the original provided in a 3-ring spiral notebook?*

Response: The original should be provided in a 3-ring notebook. The six copies may also be provided in 3-ring notebooks, or bound, at Responder's preference.

Question #2: *Will you accept a flash drive in lieu of a CD to satisfy the electronic copy requirement:*

Response: Yes. The electronic copy should be provided on a CD, thumb/flash drive, or other external storage device that is sufficient to contain the Responder's qualifications and that connects to a computer via a USB port.

Question #3: *The scope of services describes that the selected consultant will perform damage assessments for public infrastructure projects and reporting/recommending repairs/rehabilitation. Does the county plan to use the selected consultants for the engineering design of the repair/rehabilitation for the infrastructure? The Code of Federal Regulations is referenced (2 CFR Part 200) which generally prohibits consultants who prepared cost estimates for federal grant funds from performing the engineering design work for those projects. Does the county plan to issue another RFQ for engineering design services at a later date, and if so, will the consultants selected for this damage assessment contract be precluded from participating in the engineering design procurement?*

Response: In accordance with 2 C.F.R. § 200.319(a), procurements are to be conducted in a full and open manner, and to eliminate unfair competitive advantage, contractors who "develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals **must** be excluded from competing for such procurements...." 2 C.F.R. § 200.319(a) (emphasis added).

The County does not intend to collect any of the information listed within 2 C.F.R. § 200.319(a) or to in any other way preclude a Responder from participating in any subsequent request for qualifications.

This request for qualifications is not to engage an engineer/architect for engineering design work. In the event any damage identified through this procurement becomes a FEMA disaster recovery project, it is the County's intent to engage a qualified engineer/architect at that time for the design of such projects in accordance with Federal requirements.


This request for qualifications is conducted to engage a contractor to perform post-storm damage assessment. Identifying the existence, cause, and extent of such damage is critical in the disaster recovery process. To avoid ambiguity, the requested scope to provide recommendations on repair, upgrade, mitigation, other measure on project development, and ongoing maintenance is removed. However, the final report should continue to list the relevant entities with permitting authority over the project; identify each structure by physical address when such exists; identify by GPS coordinates in all instances; include photographs of the structure and, if damaged, evidencing such damage. The final report should also categorize the damage and define the categorization used. The FEMA publications, "Damage Assessment Operations Manual, a Guide to Assessing Damage and Impact," April 5, 2016, and "Public Assistance Program and Policy Guide, FP 104-009-2," April 2017, are informative regarding damage assessment.

As a reminder, all questions regarding this solicitation must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County