



THE COUNTY OF GALVESTON

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COUNTY COURTHOUSE
722 Moody (21st Street)
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GALVESTON, TEXAS 77550
(409) 770-5371

April 24, 2018, 2018

PROJECT NAME: Flood Mitigation Assistance Program Administrator

BID NO: B181040

RE: ADDENDUM #1

To All Prospective Proposers,

The following information is being provided to aid in preparation of your proposal submittal(s):

Question #1: *Please provide an explanation of what stage in the grant approval process each of the identified homes are in.*

Response: Each of the proposed activities were on the National Flood Insurance Program (NFIP) as having multiple flood claims identified as repetitive loss and/or severe repetitive loss properties. These properties are eligible and/or approved by FEMA..

Question #2: *What is the grant funding period of performance for completing the projects identified?*

Response: Contract No. 1400011849 expires September 30, 2018 with an available extension for one year, September 30, 2019. This is to elevate one (1) home.
Contract No. 1400011850 expires September 30, 2018 with an available extension for one year, September 30, 2019. This is a mitigation reconstruction of four (4) homes.
Contract No. 1500012085 expires October 30, 2018 with available extensions for two years. This is to elevate 39 homes.

Question #3: *Please clarify the format for submitting the pricing requirements, on Page 4, item 12 "proposals will be either lump sum or unit price as shown on the proposal sheet." The proposal sheet seems to be missing from the RFP. Also, on page 9, tab 7 it indicates "pricing may include a schedule of job title/classification and the proposed rates for each, charges for in-house materials and service."*

Response: There is no proposal sheet for the RFP. Page 4, Item 12, in the General Provisions does not apply to this RFP.

Question #4: *Please clarify if the certificate of insurance and the direct deposit vendor/employee authorization form can be provided to the County within 10 days of the County's Issuance of notification.*

Response: Yes, those items can be provided to the County 10 days of the County's issuance of notification.

Question #5: *Please clarify the packaging of the original proposal. The instructions indicate “unbound” and further states it should be provided in a 3-ring binder and marked as “original”. Is the 3-ring binder considered “unbound”?*

Response: Yes, the 3-ring binder is considered as unbound.

Question #6: *Is there a price/proposal bid sheet?*

Response: Please refer to the response to question #3.

Question #7: *Since cost is one of the heaviest weighted criteria, can the County provide a consistent methodology for how they would like to see cost proposed? For example firm fixed price for management and administration and per parcel unit costs?*

Response: The examples given in your question are the typical methods utilized.

Question #8: *On page 46 of the pdf, under item N. Organization of Proposal, the last sentence under Tab 3 – Project Approach states the following: “This section should clearly demonstrate the Proposer’s understanding of developing projects, submitting project worksheets and implementing projects thereafter, public assistance projects and requirements and knowledge and expertise in performing public assistance projects and/or programs.” The County recently procured grant management services and we assume the language stated above is covered under that scope of work and should be removed from this RFP. We kindly ask the County to please confirm in order to provide clarity on the vendor’s responsibilities/duties.*

Response: By demonstrating these abilities, the County can understand the in-depth experience of a potential vendor.

As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: rufus.crowder@co.galveston.tx.us

If you have any further questions regarding this proposal, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at rufus.crowder@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County