



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO CPPB**  
PURCHASING AGENT

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

July 2, 2015

**RE: ADDENDUM #1**  
**RFP #B152012, Utility Usage Billing Audit Services**

To All Prospective Proposers,

The following information is being provided to aid in preparation of your proposal submittal(s):

**Question #1: *Number of locations to be managed.***

Response: There are 202 locations.

**Question #2: *Number of invoices to be managed.***

Response: There are 94 monthly invoices to be managed.

**Question #3: *Annual dollar volume of invoices.***

Response: \$2,689,460 for FY2014 (October 2013 – September 2014)

**Question #4: *On 2<sup>nd</sup> page of the solicitation first paragraph states that sets of eight (8), one (1) original and seven (7) copies of the response should be send to your office. Page 22, Section A Proposal Submission states “an original and two exact copies of the sealed proposal must be submitted”. Please advise which option the county prefers.***

Response: Sets of eight (8), one (1) original and seven (7) copies is the correct option.

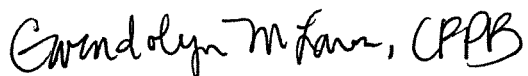
As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB  
Galveston County Purchasing Agent  
722 Moody, Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
E-mail: [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us)

If you have any further questions regarding this proposal, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us), or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Gwendolyn McLaren, CPPB  
Assistant Purchasing Agent  
Galveston County