



# Letter of Authorization (PWD 581)

This form does not function as a Power of Attorney. This form does not allow an individual other than the owner of record to sign a document or application.

The owner of record may use this form to authorize another individual to process their registration or titling transaction. This form allows the authorized individual to pick up any items issued by the department associated with the requested transaction, such as certificate of number ID cards and decals.

Boat Information: TX \_\_\_\_\_ HIN (Serial #) \_\_\_\_\_  
Make \_\_\_\_\_ Year \_\_\_\_\_

Outboard Motor Information: TX \_\_\_\_\_ MIN (Serial #) \_\_\_\_\_  
Make \_\_\_\_\_ Year \_\_\_\_\_

**Please choose the transaction type requested:**

**Registration:** Renewal (ID information required if not on file); Replacement Decal; Replacement ID Card

Individual (check one)  DL  ID  Other \_\_\_\_\_ ID #: \_\_\_\_\_ ST/CTRY: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

OR Company EIN #: \_\_\_\_\_

Address changed? - If yes, then enter the correction: Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Daytime Phone (\_\_\_\_) \_\_\_\_\_

**Other** (transaction types below): Any transaction request other than registration (ownership transfer; replacement title; owner/asset description correction; lien holder change) **MUST** be accompanied by the required application(s) and applicable support document(s). Requirements for specific transactions can be found online at: [http://www.tpwd.texas.gov/fishboat/boat/owner/titles\\_and\\_registration/](http://www.tpwd.texas.gov/fishboat/boat/owner/titles_and_registration/)

**Application(s) MUST be signed by the owner of record AND include the owner's identification information.** Common transaction types along with the application(s) required are listed below:

Transaction Type	Application(s) Required (submit with applicable support document(s))
Ownership Transfer	Vessel/Boat Application (PWD 143) ----- Outboard Motor Application (PWD 144)
Replace Lost Title or Replace Title with Changes/Corrections	Vessel/Boat Record Maintenance (PWD 143M) ----- Outboard Motor Record Maintenance (PWD 144M)
Lien Changes	Request to Release a Lien, Add a New Lien, or Correct a Lien (PWD 403)

I, the owner of record, hereby authorize \_\_\_\_\_ to submit the requested transaction(s) on my behalf for the boat, vessel, and/or outboard motor listed.

Owner Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Alternative authorization – if owner of record has not signed above**

**Staff verification by phone:** The following person appeared on behalf of the owner of record to submit the transaction(s) requested above. *For registration renewals, if the owner's ID information is not on file, it must be obtained from the owner and recorded above under "Registration".*

Authorized person: \_\_\_\_\_

Owner of Record: \_\_\_\_\_

Owner's daytime phone: (\_\_\_\_) \_\_\_\_\_

TPWD or County staff signature: \_\_\_\_\_ Date: \_\_\_\_\_

Texas Parks and Wildlife Department maintains the information collected through this form. With few exceptions, you are entitled to be informed about the information we collect. Under Sections 552.021 and 552.023 of the Texas Government Code, you are also entitled to receive and review the information. Under Section 559.004, you are also entitled to have this information corrected.