



2026 Biweekly Payroll

Listed below is the payroll schedule for the year 2026. In order to assure timely payroll processing, all time shall be completed no later than Thursday, after pay period end, by 8:30a.m. *Early Payrolls are due by 8:00am as indicated in red.* Paychecks cannot be guaranteed to those who do not meet the deadline. Payroll checks will be prepared on a biweekly basis and will cover the days as shown on the “Work Period Covered” column. Checks are to be distributed as indicated on the “Payday” column.

CY-Q	PAY PERIOD	WORK PERIOD COVERED	TIMECLOCK PLUS DUE DATE	PAY DAY
Calendar				
Quarter 1	*1	12/18/2025-12/31/2025	***01/01/26***	01/07/26
	*2	01/01/2026-01/14/2026	*01/15/26*	01/21/26
	3	01/15/2026-01/28/2026	01/29/26	02/04/26
	4	01/29/2026-02/11/2026	02/12/26	02/18/26
	5	02/12/2026-02/25/2026	02/26/26	03/04/26
	6	02/26/2026-03/11/2026	03/12/26	03/18/26
Quarter 2	7	03/12/2026-03/25/2026	03/26/26	04/01/26
	8	03/26/2026-04/08/2026	04/09/26	04/15/26
	9	04/09/2026-04/22/2026	04/23/26	04/29/26
	10	04/23/2026-05/06/2026	05/07/26	05/13/26
	*11	05/07/2026-05/20/2026	*05/21/26*	05/27/26
	12	05/21/2026-06/03/2026	06/04/26	06/10/26
Quarter 3	*13	06/04/2026-06/17/2026	*06/18/26*	06/24/26
	*14	06/18/2026-07/01/2026	*07/02/26*	07/08/26
	15	07/02/2026-07/15/2026	07/16/26	07/22/26
	16	07/16/2026-07/29/2026	07/30/26	08/05/26
	17	07/30/2026-08/12/2026	08/13/26	08/19/26
	18	08/13/2026-08/26/2026	08/27/26	09/02/26
	19	08/27/2026-09/09/2026	09/10/26	09/16/26
Quarter 4	20	09/10/2026-09/23/2026	09/24/26	09/30/26
	21	09/24/2026-10/07/2026	10/08/26	10/14/26
	22	10/08/2026-10/21/2026	10/22/26	10/28/26
	23	10/22/2026-11/04/2026	11/05/26	11/11/26
	24	11/05/2026-11/18/2026	11/19/26	11/25/26
	25	11/19/2026-12/02/2026	12/03/26	12/09/26
	26	12/03/2026-12/16/2026	12/17/26	12/23/26

\*Denotes an early Time Sheet Due Date\* \*\*\*Denotes Payroll Due During County Closure\*\*\*

Professional Services – Payroll Contact Line: (409)-770-5390